

**NATO STANDARD**

**AAP-32**

**FORMATTING NATO  
STANDARDIZATION DOCUMENTS**

**Edition C, Version 1**

**JULY 2025**



**NORTH ATLANTIC TREATY ORGANIZATION**

**ALLIED ADMINISTRATIVE PUBLICATION**

**Published by the  
NATO Standardization Office (NSO)  
© NATO/OTAN**

# **NORTH ATLANTIC TREATY ORGANIZATION (NATO)**

## **NATO STANDARDIZATION OFFICE (NSO)**

### **NATO LETTER OF PROMULGATION**

31 July 2025

- a. The enclosed Allied administrative publication (AAP)-32, Edition C, Version 1, FORMATTING NATO STANDARDIZATION DOCUMENTS, which has been approved by the Allies in the Committee for Standardization (CS), is promulgated herewith.
- b. AAP-32, Edition C, Version 1, is effective upon receipt and supersedes AAP-32, Edition B, Version 1, which shall be destroyed in accordance with the local procedure for the destruction of documents.
- c. All existing NATO tasking authorities (TAs)/delegated tasking authorities (DTAs) have endorsed AAP-32, Edition C, Version 1<sup>1</sup>. The Military Committee Joint Standardization Board (MCJSB) provided the following comments on the endorsement of AAP-32, Edition C, Version 1: "The MCJSB acknowledges AAP-32 generally governs the development of NATO standardization documents but maintains that AAP-47 is the primary guidance and authority for the formatting of Allied Joint Publications (AJPs). In addition, MCJSB confirms that the ongoing revision of AAP-47 will take AAP-32 into consideration to deliver best practice and interoperability"<sup>2</sup>.
- d. AAP-32, Edition C, Version 1 requirements shall be implemented immediately for all NATO standardization documents that are developed in the framework of the standardization process, including revision after review. Draft NATO standardization documents already submitted to the working group (WG) for comments, but not yet agreed should follow AAP-32, Edition C, Version 1 requirements. Draft NATO standardization documents already submitted to the TA/DTA or under approval by TA/DTA for initiation of ratification process or for promulgation should not be re-issued, as well as documents that are already approved to be retained unchanged as a result of the review process.
- e. AAP-32, Edition C, Version 1 includes new requirements to provide an abstract and keywords (if applicable) for each Allied publication (AP) to improve document management and search, which are to be included as metadata in the NATO Standardization Documents Database (NSDD). These requirements do not impact the content of the document.

- (1) Custodians and writing teams should develop these metadata elements and submit them to their respective TA/DTA for approval in accordance with

---

<sup>1</sup> AC/305-N(2025)0015-AS1; AC/322-D(2025)0057-AS1; AC/323-D(2025)0028-AS1; AC/92-D(2025)0018-AS1; AC/259-D(2025)0048-AS1; NSO(MED)0752(2025)MedSB; NSO(JOINT)0842(2025)JSB; NSO(NAVAL)0634(2025)MSB; NSO(ARMY)0651(2025)LSB; NSO(AIR)0661(2025)ASB.

<sup>2</sup> NSO(JOINT)0842(2025)JSB.

their specific guidance. To draft these elements, a form is available to custodians and writing teams on the NSO website along with the NATO standardization documents templates.

(2) Metadata may be developed and agreed separately from the review cycle, as it is not included in the NATO standardization documents' content.

f. The NSDD will be adapted gradually to host new metadata provided by the custodians.

g. Updated NATO standardization documents templates have been uploaded on the NSO websites > Standards > AAP-32 & Templates.

h. Questions related to the implementation of AAP-32, Edition C, Version 1, which are not covered in this Letter of Promulgation should be addressed to the NSO at [policy@nso.nato.int](mailto:policy@nso.nato.int).

i. This NATO standardization document is issued by NATO. In case of reproduction, NATO is to be acknowledged. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved from the NATO Standardization Documents Database (<https://nso.nato.int/nso/>) or through your national standardization authorities.

j. This publication shall be handled in accordance with C-M(2002)60.



**Rob TRABUCCHI**

Deputy Director

NATO Standardization Office

FOR:

**Thierry POULETTE**

Major General, FRA (A)

Director, NATO Standardization Office

## **SUMMARY OF CHANGES**

The modifications to this publication are:

- a. Changes the structure of AAP-32, to enable users to navigate throughout the document via hyperlinks and go directly to the sections of their interest.
- b. Includes up-to-date NATO standardization documents templates.
- c. Introduces a requirement to use NATO standardization documents templates available on the NSO websites.
- d. Introduces guidelines for drafting NATO standardization documents' elements and improve the usability and format of documents.
- e. Provides recommendations on the submission of NATO standardization documents in a machine-readable format, where possible, and when it meets users' requirements.
- f. Includes a requirement for custodians to provide and maintain metadata, to improve data management within the NATO Standardization Documents Database (NSDD).
- g. Incorporates requirements and guidance on the development of the implementation paragraph within NATO standardization agreements (STANAGs).
- h. Standardizes the 'Summary of Changes' element, specifying a way to identify changes for amended or revised publications, and changes the location of this element within an Allied publication (AP). This element is now a stand-alone section within the front-matter of an AP, and no longer part of the NATO letter of promulgation as stated in AAP-03.
- i. Introduces a requirement to include a 'Preface' element in the front-matter of APs.
- j. Explains how to properly cite normative and informative references.
- k. Changes the general structure of NATO standardization documents by removing national letters of promulgation, record of reservations, and record of specific reservations from the APs.
- l. Removes the use of List of Effective Pages in APs.

## PREFACE

### Context

- a. As the NATO standardization community is undergoing its digital transformation, in line with North Atlantic Council (NAC)-agreed objectives (see [references J and K](#)), the proposed modifications in AAP-32 are aimed to facilitate this transition and provide requirements and guidance to draft and format more digital-ready NATO standardization documents.
- b. By paving the way for more digital-ready NATO standardization documents, AAP-32 also aims at facilitating, in the future, the production of Allied standards in machine-readable formats.
- c. Where appropriate, the NATO standardization community should provide a machine-readable format of their standards. This pragmatic approach recognizes users of standards are undergoing digital transformation themselves, and while today a human-readable format is acceptable, they may need a machine-readable format in the future.

### Scope

AAP-32 is the Allied standard for formatting and drafting NATO standardization documents.

### Purpose

- a. This publication establishes the minimum requirements for content, structure, format and layout of NATO standardization documents, i.e.:
  - (1) Covering documents: STANAGs and NATO standardization recommendations (STANRECs);
  - (2) APs: NATO standards and standards-related documents (SRDs).

### Application

AAP-32 is primarily intended as a guide for custodians and writing team members who are drafting NATO standardization documents, but is also to be used as a reference for tasking authorities (TAs) and delegated tasking authorities (DTAs), as well as working groups (WGs) responsible for the development and maintenance of those documents.

## **Structure**

This new edition of AAP-32 has been specifically designed as a handbook to be used along with the templates provided with the AAP-32 package. While Chapter 1 of this publication contains information that is mandatory for all users of AAP-32 and must be considered when drafting NATO standardization documents, Chapter 2 of this publication in its electronic form allows users to navigate throughout the document, and to go directly to the sections of users' interest via hyperlinks. Custodians, working groups and other relevant stakeholders should use this publication in its electronic format for the best user experience.

## **Linkages**

The principal enabling document for AAP-32 is AAP-03 (see [reference A](#)) and its related SRDs that cover the procedures and processes governing the production, maintenance and management of NATO standardization documents. Within the NATO standardization documents development process, AAP-32 shall be used during the drafting stage. AAP-32 provides requirements for drafting all NATO standardization documents, however more specific guidance and requirements may be found in other documents for specific areas of expertise, such as AAP-47 for drafting Allied joint doctrine ([reference L](#)).

## TABLE OF CONTENTS

<b>SUMMARY OF CHANGES .....</b>	<b>I</b>
<b>PREFACE .....</b>	<b>II</b>
<b>REFERENCES .....</b>	<b>VII</b>
Normative References .....	VII
Informative References .....	VII
<b>CONVENTIONS .....</b>	<b>IX</b>
<b>CHAPTER 1 – INTRODUCTION</b>	
1.1. NATO Standardization Document Classification and Security Regulations ....	1-1
1.2. Terminology .....	1-2
1.3. Symbology .....	1-2
1.4. NATO Standardization Documents Distribution Modalities .....	1-3
1.5. Templates and NATO Standardization Documents General Structure .....	1-4
1.6. NATO Standardization Documents Metadata .....	1-5
<b>CHAPTER 2 – HOW TO DRAFT NATO STANDARDIZATION DOCUMENTS</b>	
<b>2.1. Main NATO Standardization Documents Elements .....</b>	<b>2-1</b>
<b>2.2. Element Specifications .....</b>	<b>2-3</b>
2.2.1. NATO Classification .....	2-3
2.2.2. Type of NATO Standardization Document .....	2-4
2.2.3. Short Title .....	2-4
2.2.4. Long Title .....	2-5
2.2.5. Edition and Version .....	2-6
2.2.6. Promulgation Date .....	2-8
2.2.7. Intellectual Property Rights Holder, Publisher and Copyrights .....	2-8
2.2.8. NATO Effective Date .....	2-9
2.2.9. Security Regulations .....	2-9
2.2.10. Restriction to Reproduction .....	2-10
2.2.11. Summary of Changes .....	2-11
2.2.12. Tasking Authority .....	2-14
2.2.13. Interoperability Requirements .....	2-14
2.2.14. Standardization Requirements .....	2-15
2.2.15. Superseded Documents .....	2-16
2.2.16. Implementation of the Agreement .....	2-16
2.2.17. Use .....	2-20
2.2.18. References .....	2-20
2.2.19. Table of Contents, List of Figures, List of Tables .....	2-22
2.2.20. Conventions .....	2-23
2.2.21. Preface .....	2-25
2.2.22. Figures and Tables .....	2-25
2.2.23. Annexes and Appendices .....	2-27
2.2.24. Lexicon .....	2-28
<b>ANNEX A – NATO STANDARDIZATION DOCUMENTS PAGINATION, STYLES AND LAYOUT .....</b>	
<b>A-1</b>	
A.1. Pagination .....	A-1

A.2. Styles.....	A-1
APPENDIX 1 OF ANNEX A – LAYOUT OF A STANAG.....	A1-1
APPENDIX 2 OF ANNEX A – LAYOUT OF A STANREC .....	A2-1
APPENDIX 3 OF ANNEX A – LAYOUT OF A NATO STANDARD.....	A3-1
APPENDIX 4 OF ANNEX A – LAYOUT OF A STANDARDS-RELATED DOCUMENT .....	A4-1
<b>LEXICON .....</b>	<b>Lex-1</b>
Part 1 – Acronyms and abbreviations .....	Lex-1
Part 2 – Terms and definitions .....	Lex-2



## LIST OF TABLES

Table 2-1: Main NATO standardization documents elements .....	2-1
Table 2-2: Edition and version numbering scheme .....	2-7
Table 2-3: Specifications IPR holder, publisher, copyrights .....	2-8
Table 2-4: Security regulations paragraphs .....	2-9
Table 2-5: Restriction to reproduction paragraphs .....	2-10
Table A-1: Styles for STANAG and STANREC .....	A-2
Table A-2: Styles for NATO standards and standards-related documents .....	A-3

## REFERENCES

### Normative References

- A. AAP-03, *Directive for the Production, Maintenance and Management of NATO Standardization Documents*, dated 17 October 2022
- B. C-M(2002)49-REV1, *Security Within The North Atlantic Treaty Organization (NATO)*, dated 20 November 2020
- C. C-M(2002)60, *The Management of Non-Classified NATO Information*, dated 11 July 2002
- D. C-M(2007)0118, *The NATO Information Management Policy*, dated 11 December 2007
- E. (NU) PO(2015)0193, *NATO Terminology Directive*, dated 8 April 2015
- F. AAP-77, *NATO Terminology Manual*
- G. APP-06, *NATO Joint Military Symbolology*
- H. ISO/IEC 29500-2:2021, *Document description and processing languages - Office Open XML file formats – Part 2: Open packaging conventions*, dated August 2021
- I. PO(2021)0476, *Intellectual Property Rights Policy for NATO Standardization Documents*, dated 17 December 2021

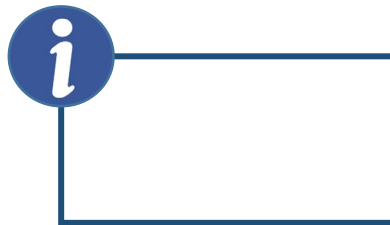
### Informative References

- J. (NU) PO(2022)0405 (INV), *NATO's Digital Transformation Vision*, dated 4 October 2022
- K. (NU) PO(2022)0409 (INV), *NATO's Data Exploitation Framework Strategic Plan*, dated 5 October 2022
- L. AAP-47, *Allied Joint Doctrine Development*
- M. STANAG 5636, ADatP-5636 – *NATO Core Metadata Specifications*
- N. AC/322-N(2011)0130, *Guidance on the Marking of NATO Information*, dated 16 June 2011
- O. ISO 80.000-1 © ISO, *Quantities and Units – Part 1: General*
- P. (NU) PO(2016)0315, *Revised NATO Policy for Standardization*, dated 13 May 2016
- Q. STANAG 4774, ADatP-4774 – *Confidentiality Metadata Label Syntax*

- R. STANAG 4778, ADatP-4778 – *Metadata Binding Mechanism*
- S. NATOTerm

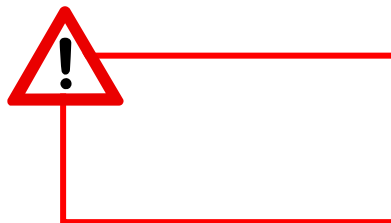
## CONVENTIONS

- a. For the purposes of this publication:
- (1) 'Shall' indicates that the application of a procedure or specification is mandatory;
  - (2) 'Should' indicates that the application of a procedure or specification is recommended; and
  - (3) 'May' indicates that the application of a procedure or specification is optional.
- b. Symbols and editorial conventions are used to make this document more understandable and easier to navigate. These conventions are the following:



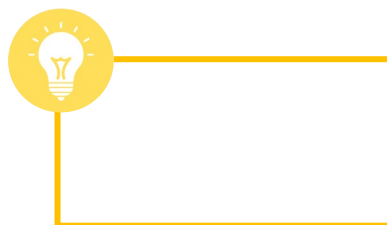
### INFORMATION BOX

Gives additional information or specifications about an element that will help custodians better understand it.



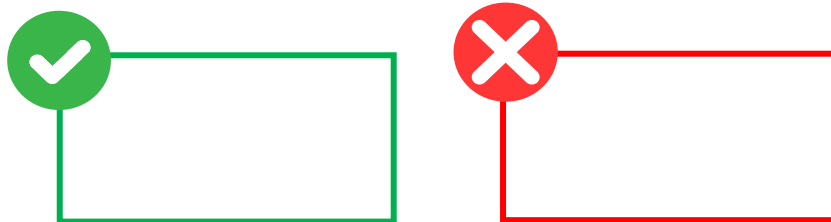
### WARNING BOX

Gives critical information about mandatory aspects that custodians must know when drafting NATO standardization documents.



### GUIDELINES BOX

Provides guidelines and recommendations to custodians on how to draft certain elements of NATO standardization documents.

**EXAMPLE BOXES**

Provide examples on how to draft a specific element of NATO standardization documents. The check-mark box provides an example on how to draft it the right way, whereas the cross-mark box provides an example of the wrong way to draft it.

## CHAPTER 1 – INTRODUCTION

### 1.1. NATO Standardization Document Classification and Security Regulations

- a. NATO standardization documents are to be produced and distributed in accordance with the NATO security regulations and policies (see [references B, C and D](#)).
- b. NATO standardization documents shall be marked with the lowest level of classification required to protect the information. Bearing in mind the need to protect information in a manner consistent with security classification, NATO standardization documents shall carry no classification markings, where possible, to enable the widest distribution.
- c. Covering documents and the AP they cover may bear different classification markings. For example, a STANAG bearing no classification marking may cover an AP that is marked NATO Secret (NS).
- d. In accordance with C-M(2002)49-REV1, *Security Within The North Atlantic Treaty Organization (NATO)* (see [reference B](#)), it is the prerogative of the originator of the classified information to determine or modify the security classification. Within the NATO standardization community, the TA/DTA approves the classification level of the NATO standardization document.
- e. The overall security classification of a document shall be at least as high as that of its most highly classified component (see [reference B](#)). Where possible, component parts like paragraphs, annexes, appendices etc., of documents classified NATO Restricted (NR) and above shall be marked appropriately to facilitate decisions on further dissemination.
- f. When NATO standardization documents contain information that is marked NR, NATO Confidential (NC) or NS, they are to be produced in the most suitable format for the end user. There are two options to facilitate wider dissemination of NATO standardization documents:
  - (1) To gather classified information contained in the APs in classified supplements to lower the classification of the main APs.
  - (2) To develop a multinational publication (MP) as a non-classified extract of the classified AP (see [reference A](#), paragraph 1.9.3).

## 1.2. Terminology

- a. NATO Agreed terminology shall be used in NATO standardization documents (see [reference E](#)).
- b. When writing the document, the custodian shall check the terms, abbreviations and definitions used in the document against NATOTerm.<sup>3</sup> Where required, the custodian shall submit the necessary terminology proposals to the NATO Terminology Office (NTO) for development through the NATO Terminology Programme (NTP).<sup>4</sup>
- c. All NATO glossaries have been imported into NATOTerm and must no longer be referenced. The custodian shall add NATOTerm to the list of references of the document (see [reference F](#)).
- d. Whenever a NATO Agreed definition is used in the body of the text, the custodian shall insert a footnote with the mention 'NATOTerm'.



Given the time needed to draft a document, the custodian shall make sure, before issuing the final draft for ratification, that the terminology used in the document is still valid and consistent with NATOTerm. The custodian shall implement the required changes throughout the document and in the lexicon (if any).

## 1.3. Symbology

- a. When using military symbols, the custodian shall ensure that the military symbols are constructed using the guidance in Allied Procedural Publication (APP)-06, *NATO Joint Military Symbology* (see [reference G](#)).
- b. When writing the document, the custodian shall check the military symbols used in the documents against APP-06. Where required, the custodian shall submit the necessary symbology change proposals to the NATO Military Committee Joint Standardization Board/Information Exchange Requirements Harmonization Working Group.

<sup>3</sup> NATOTerm is the official NATO terminology database.

<sup>4</sup> The NTP is based on PO(2015)0193, *NATO Terminology Directive* (see [reference E](#)), which outlines the procedures and responsibilities of the actors in the programme, and AAP-77, *NATO Terminology Manual* (see [reference F](#)), which describes how terminology must be written.

#### 1.4. NATO Standardization Documents Distribution Modalities

a. To facilitate electronic distribution of NATO standardization documents to Allies and Partner Nations (if applicable), the following package shall be provided to the NSO:

(1) Mandatory documents:

- (a) If applicable, the Microsoft Word version of the covering document (either STANAG or STANREC);
- (b) The Microsoft Word version of the Allied standard(s) and/or SRD(s);
- (c) Any other file(s) or information required for the publication of the document (for example, pictures, diagrams, original files of charts, the URL of the non-NATO standard covered by a STANAG or STANREC, etc...).



Submitted files shall be in a format that allows the TA/DTA support staff to make edits. Documents should be submitted in the smallest file size possible for easier processing and distribution (max. 10 MB). Consider using a compressed format (ZIP file) to reduce the size of the package submitted.

b. As some digital standards are not designed to be published as a Portable Document Format (PDF), custodians may be required, at the direction of their TA/DTA, to submit their NATO standardization documents in a machine-readable format, such as Extensible Mark-up Language (XML). In this event, the following mandatory items shall be submitted in a container using the Open Packaging Conventions (OPC)<sup>5</sup> file format (see [reference H](#)):

- (1) The machine-readable files that represent the NATO standardization document;
- (2) The machine-readable minimum set of mandatory NATO Core Metadata<sup>6</sup> of the machine-readable file (see [reference M](#)); and
- (3) Any additional artefacts.

<sup>5</sup> OPC as defined in ISO/IEC 29500-2, *Office Open XML File Formats – Part 2: Open Packaging Conventions* (see also Chapter 8 of ADatP-4778.2). From a practical usage perspective, common ZIP programmes may be used to create such a container as they use the OPC format and combine it with additional compression.

<sup>6</sup> STANAG 5636, *NATO Core Metadata Specification*, outlines the mandatory elements to ensure the interoperability of metadata.



## 1.5. Templates and NATO Standardization Documents General Structure

a. Custodians shall draft NATO standardization documents using templates, as illustrated at [Annex A](#). The most up-to-date version of these templates can be downloaded from the NSO website.<sup>7</sup> These templates provide the correct formatting and layout of the different NATO standardization documents. The custodian shall adapt the content of the editable fields in the templates to better serve the needs of the primary target audience and user group of each publication or series of publications.



Within the templates, text in black shall not be edited, whereas text in red is meant to be edited with the appropriate information.

b. The general standard structure of NATO standardization documents is given below. It provides an outline of what shall be included in the documents and of what is optional. This structure may be adapted to some extent to better serve the needs of the primary target audience and user group of each publication or series of publications.

(1) Covering documents:

- (a) Front cover (mandatory);
- (b) NATO letter of promulgation (mandatory);
- (c) Body of the document (mandatory).

(2) Allied publications:

- (a) Front cover (mandatory);
- (b) Intentionally blank page (optional);<sup>8</sup>
- (c) NATO letter of promulgation (mandatory);
- (d) Summary of changes (mandatory if applicable);
- (e) Table of contents (mandatory);
- (f) List of figures (mandatory if applicable);
- (g) List of tables (mandatory if applicable);
- (h) References (mandatory);
- (i) Conventions (mandatory if applicable);
- (j) Preface (mandatory);
- (k) Body of the document (mandatory);
- (l) Annexes/appendices (optional);
- (m) Lexicon (optional);
- (n) Back cover (mandatory).

<sup>7</sup> NSO Public or Protected website > Standards > AAP-32 & Templates.

<sup>8</sup> Intentionally blank pages shall be avoided when the document is meant to be primarily used in an electronic format.

## 1.6. NATO Standardization Documents Metadata



Complete and up-to-date metadata information is essential to the effective management of NATO standardization documents and information sharing with the standardization community.

- a. As custodians are responsible for their NATO standardization documents, they shall ensure that metadata information displayed in the NSDD document profile is correct and up-to-date.
- b. The following mandatory metadata information shall be maintained:
  - (1) NATO classification (see [paragraph 2.2.1](#));
  - (2) Identifier composed of short title, volume (if applicable), edition and version (see [paragraphs 2.2.3](#) and [2.2.5](#));
    - (a) Supplements (SUPs) or volumes have the same short title, edition and version as the AP they are linked to.
    - (b) The 'volume' metadata information for SUPs is NU SUP, NR SUP, NC SUP, or NS SUP (depending on the level of classification).
    - (c) The volume metadata information for volumes of an AP is as follows: vol. \*volume number\*.
    - (d) Volumes may be divided in several parts. The part metadata information shall follow the volume number, as follows: PART \*part number\*.
  - (3) Long title (see [paragraph 2.2.4](#));
  - (4) Abstract: The abstract is an executive summary that allows the reader to determine the relevance and usefulness of the resource; thus, the text should be concise but contain sufficient detail to allow the reader to rapidly ascertain the scope and limitations of the resource. The content of the abstract should be non-classified to allow visibility on the NSDD, and should contain keywords. An abstract should be drafted for each AP covered by a STANAG or STANREC.
  - (5) Tasking authority information (see [paragraph 2.2.12](#));
  - (6) Custodian information:
    - (a) Information shall at a minimum include country, organisation's name, custodian's first name and last name, custodian's contact details (phone number and email address);

- (b) Allies, Partner Nations and organisations volunteer to become custodians and as such the individuals in charge may change. It is therefore essential that the information provided is updated regularly and that some generic information is included. In addition to the minimum information, and when possible, custodians should provide the organisation/office's generic phone number and email address.

- (7) Promulgation date (see [paragraph 2.2.6](#));
- (8) NATO effective date (NED) (see [paragraph 2.2.8](#));
- (9) Normative and informative references (see [paragraph 2.2.18](#));
- (10) Superseded document(s) (see [paragraph 2.2.15](#));
- (11) Rights holder and copyrights (see [paragraph 2.2.7](#));
- (12) Restriction to reproduction (see [paragraph 2.2.10](#));
- (13) For covering documents: identifier of AP(s) covered;
- (14) For APs: identifier of STANAG or STANREC;
- (15) Keywords: Keywords should be non-classified to allow visibility on the NSDD, and should be provided for each AP covered by a STANAG or STANREC. If agreed taxonomies already exist, then keywords should be these taxonomies. If not, keywords should be proposed by the custodian, supported by the writing team, for approval by the TA/DTA.



The NSDD export function provides custodians with the ability to export metadata. This enables them to review their portfolio of NATO standardization documents, to ensure accuracy of these metadata and to report any inconsistencies to the NSO.

## CHAPTER 2 – HOW TO DRAFT NATO STANDARDIZATION DOCUMENTS

### 2.1. Main NATO Standardization Documents Elements

Custodians shall refer to Table 2-1 for the main elements that shall or may be included in NATO standardization documents. Those mandatory elements are marked with an 'x'. More information and guidance on how to draft each element can be found in [section 2.2](#).



STANAGs and STANRECs are documents drafted in both NATO official languages and depicted in two columns, English and French respectively.

**Table 2-1: Main NATO standardization documents elements**

Element	STANAG	STANREC	Allied publications
NATO classification	x	x	x
Type of standardization document	x	x	x
Short title	x	x	x
Long title	x	x	x
Edition	x	x	x
Version			x
Promulgation date	x	x	x
Intellectual property rights holder	x	x	x
Publisher	x	x	x
Copyrights	x	x	x
NATO effective date	If applicable		If applicable
Security regulations	x	x	x
Restriction to reproduction	x	x	x
Summary of changes	If applicable	If applicable	If applicable
Tasking authority	x	x	x
Interoperability requirements	x		
Standardization requirements		x	
Superseded documents	If applicable	If applicable	If applicable
Implementation of the	x		

Element	STANAG	STANREC	Allied publications
<a href="#">agreement</a>			
<a href="#">Use</a>		x	
<a href="#">References</a>	Only when internal and external content is cited	Only when internal and external content is cited	Only when internal and external content is cited
<a href="#">Table of contents</a>			x
<a href="#">List of figures</a>			If applicable
<a href="#">List of tables</a>			If applicable
<a href="#">Conventions</a>			If applicable
<a href="#">Preface</a>			x
<a href="#">Figures and tables</a>			Optional
<a href="#">Annexes and appendices</a>			Optional
<a href="#">Lexicon</a>			Optional



### How to use Table 2-1

Each element is hyperlinked to their specifications. Control-click (Ctrl+click) on it to navigate directly to these specifications. At the end of each element's section, you will find another hyperlink – 'Go back to Table 2-1: Main NATO standardization documents elements' – that will take you back to this main table.

## 2.2. Element Specifications

This section provides more detailed information on each element, and guidance on how they should be drafted.

### 2.2.1. NATO Classification



NATO standardization documents shall be classified in accordance with the classification approved in the standardization task (ST) or revision task (RT), if any. Custodians can recommend a change of classification to the TA/DTA. The TA/DTA will then make a decision based on the recommendation.

When quoting text from another document, this text shall retain its original classification and be marked accordingly in the document.

a. NATO classification refers to the overall classification of a NATO standardization document. Should the document be classified, its classification marking shall be spelled out in full in the header and footer of each page, along with its dissemination limitation markings (if applicable).<sup>9</sup>

b. For documents that are not publicly releasable, the overall NATO classification marking shall be one of the following:

- (1) NATO UNCLASSIFIED.
- (2) NATO RESTRICTED.
- (3) NATO CONFIDENTIAL.
- (4) NATO SECRET.



**NATO UNCLASSIFIED**



**NATO unclassified**

c. For documents releasable to the public, no classification marking should appear.

<sup>9</sup> AC/322-N(2011)0130, *Guidance on the Marking of NATO Information*, 16 June 2011 (see [reference N](#)).

- d. Dissemination limitation markings, which restrict or allow release to a named group, may also be applied (see [reference C](#)). If applicable, it shall be drafted as follows: 'Releasable to \*name of countries or group of countries\*'.



**NATO UNCLASSIFIED**  
Releasable to Georgia



**NATO UNCLASSIFIED**  
Releasable to EAPC

- e. More information can be found in [section 1.1](#).

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.2. Type of NATO Standardization Document

- a. The type of NATO standardization document element shall be drafted in accordance with the following taxonomy (see paragraph 1.6 of [reference A](#)): NATO standardization agreement; NATO standardization recommendation; NATO standard; or standards-related document. It shall appear on the front cover.



**NATO STANDARDIZATION  
AGREEMENT**



stanag

- b. For NATO standards, indicate the type of publication on the front cover under the NATO logo, for example, 'ALLIED ADMINISTRATIVE PUBLICATION' (see cover of a NATO standard, [Appendix 3 of Annex A](#)).

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.3. Short Title



The NSO provides the identification number.

- a. A STANAG or STANREC short title consists of the covering document type abbreviation and a unique four-digit identification number.



**STANAG 5356**

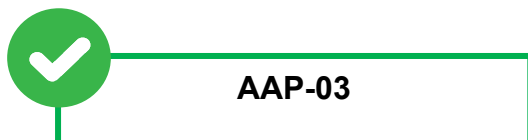


**STANREC 1224**

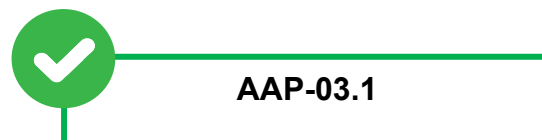
b. If a STANREC is converted into a STANAG or a STANAG is converted into a STANREC, the new covering document keeps the same identification number.

c. An AP short title consists of the publication type abbreviation and a unique identification number.

Example for a NATO standard:



Example for a SRD:



[Go back to Table 2-1: Main NATO standardization documents elements](#)

#### 2.2.4. Long Title

a. Long titles are to be descriptive of the publication's content and the type of information it contains.

b. Abbreviations in the long title shall be spelled out, except if they are common knowledge (for example, NATO).



c. The long title of a STANAG and STANREC shall be consistent with the long title of the AP or the subject matter it covers, except in these two cases:

(1) When a STANAG or STANREC covers an Allied standard split in different volumes, then these volumes shall bear the title given in the covering document, with a subtitle underneath describing the subject of the volume, and it shall mention the volume number.



(2) When a STANAG or STANREC covers multiple Allied standards, then these standards shall bear the title given in the covering document, with a subtitle underneath describing the subject of the standard.

d. SRD long titles should follow the same rule: title given in the covering document and the title of the SRD underneath. However, SRD titles may differ from the covering



document or the AP it is linked to as they usually give information such as implementation guidance or national data in support of the implementation of an Allied standard.

e. The long title of a classified supplement shall mention the level of classification as well as the AP it relates to, for example, NATO CONFIDENTIAL SUPPLEMENT TO STANDARDS FOR NAVAL MINE WARFARE ACOUSTIC MEASUREMENTS.



#### GUIDELINES

- ✓ Long titles should have the minimum number of words possible. It is recommended to use a maximum of ten words.
- ✓ Long titles should be composed of keywords or agreed taxonomies describing the content of the document.
- ✓ Long titles should be understandable by a non-expert.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

#### 2.2.5. Edition and Version

- a. Edition and version indicate if a NATO standardization document is still original or if it has been revised or amended (see paragraphs 2.8.1. and 2.8.2 of [reference A](#)).
- b. When an AP is revised, i.e. it undergoes a major change as defined in AAP-03 (see paragraph 2.8.1. of [reference A](#)), the covering document linked to that AP shall also be revised and a new edition of both the AP and the covering document shall be issued.
- c. Minor modifications in an AP, such as change of an organization name, etc., will not result in a new edition of the covering document. A new version of the AP will simply be issued (see paragraph 2.8.2. of [reference A](#)).
- d. The numbering scheme in the case of a new edition or version issued is outlined in Table 2-2.

**Table 2-2: Edition and version numbering scheme**

	<b>Covering document</b>	<b>Allied publication</b>
Edition	Numerical  i.e. STANAG 4629 Ed. 1 is the original covering document. After revision, a new edition was issued: STANAG 4629 Ed. 2	Alphabetical  i.e. AAS3P-01 Ed. A Ver.1 is the original AP. After revision, a new edition was issued: AAS3P-01 Ed. B Ver.1
Version	Not applicable	Numerical  i.e. ADivP-03 Ed. A Ver.1 is the original AP. After amendment (minor change), a new version was issued: ADivP-03 Ed. A Ver. 2

**INFORMATION**

- If a STANAG is converted into a STANREC, the new STANREC shall keep the same number, its edition is incremented and supersedes the last edition of the STANAG. The same applies for the conversion of a STANREC into a STANAG.

Example: STANAG 3838, Edition 3, will be converted into STANREC 3838, Edition 4.

- If a cancelled STANAG or STANREC is reinstated, the edition number is to be consecutive to the last issued edition of the STANAG or STANREC.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.6. Promulgation Date



The promulgation date of all NATO standardization documents is filled by NSO only.

- a. If an AP is amended, the version number and promulgation date shall be updated on the AP only. The edition and promulgation date of the STANAG or STANREC do not change.
- b. If an AP is revised, the edition number and promulgation date shall be updated on the cover page of both the AP and the STANAG or STANREC.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.7. Intellectual Property Rights Holder, Publisher and Copyrights



These elements are pre-filled in the templates and shall not be modified.

Intellectual property rights (IPR) holder, publisher and copyrights are mandatory elements to be present on the cover of all NATO standardization documents, as shown in Table 2 - 3.

**Table 2-3: Specifications for IPR holder, publisher and copyrights**

	<b>What it refers to</b>	<b>How it shall be drafted</b>
<b>IPR holder</b>	Who owns or manages the rights over the NATO standardization document?	<b>NORTH ATLANTIC TREATY ORGANIZATION</b>
<b>Publisher</b>	Who made the NATO standardization document officially available?	<b>The NATO Standardization Office (NSO)</b>
<b>Copyrights</b>	The indicator to show that the NATO standardization document is copyrighted.	<b>© NATO/OTAN</b>

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.8. NATO Effective Date

- a. Some NATO standardization documents have a NED (see [reference A](#), paragraph 2.4.4). If applicable, the NED is to be mentioned in the NATO letter of promulgation, the body of the STANAG, and in the NATO letter of promulgation of the AP.
- b. The NED shall be formatted as follows: Day Month Year, for example, 11 August 2023.



#### GUIDELINES

- ✓ The NED can be found in the approved ST/RT (if any).
- ✓ The date should be written in full when it is part of the sentence.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.9. Security Regulations

- a. The security regulations provide information on how to handle and manage NATO standardization documents depending on their classification marking.
- b. Depending on the type of NATO standardization document and on its classification, the following paragraphs shown in Table 2-4 shall be used.

**Table 2-4: Security regulations paragraphs**

	<b>STANAG/STANREC</b>	<b>Allied publication</b>
For non-classified (No classification marking) or NATO Unclassified document	'This STANAG/STANREC is a NATO non-classified/NATO Unclassified document to be handled in accordance with C-M(2002)60.'	'This publication shall be handled in accordance with C-M(2002)60.'
For NATO Restricted or higher	'This STANAG/STANREC is a NATO Restricted/NATO Confidential/NATO Secret document to be handled in accordance with C-M(2002)49-REV1.'	'This publication shall be handled in accordance with C-M(2002)49-REV1. In particular, sharing information contained herein requires approval of Allies prior to its release to a nation outside of NATO.'

[Go back to Table 2-1: Main NATO standardization documents elements](#)

## 2.2.10. Restriction to Reproduction

- a. In accordance with NATO's policy governing intellectual property rights (see [reference I](#)), the following paragraphs shown in Table 2-5 shall be used.

**Table 2-5: Restriction to reproduction paragraphs**

Classification	Paragraph to be used
For non-classified (No classification marking) or NATO Unclassified document	'This NATO standardization document is issued by NATO. In case of reproduction, NATO is to be acknowledged. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved from the NATO Standardization Documents Database ( <a href="https://nso.nato.int/nso/">https://nso.nato.int/nso/</a> ) or through your national standardization authorities.'
For NATO Restricted or higher	'This standardization document is issued by NATO. Reproduction and handling of this document shall conform to NATO security policy. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved through the NSO or through your national standardization authorities.'

- b. If the NATO standardization document contains intellectual property protected by a patent, the element restriction to reproduction shall also contain the following statement:

'NOTE – The user's attention is called to the possibility that compliance with this standard may require use of an invention covered by patent rights. By publication of this standard, no position is taken with respect to the validity of any such claim(s) or of any patent rights in connection therewith. If a patent holder has filed a statement of willingness to grant a license under these rights on reasonable and non-discriminatory terms and conditions to applicants desiring to obtain such a license, then details may be obtained from the standards developer.'

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.11. Summary of Changes

- a. As stated in AAP-03 (see [reference A](#)), when parts of an AP are subject to changes, those modifications shall be clearly identified. This will help experts in the ratification and implementation of the standard.
- b. Those changes shall be identified as follows:
  - (1) Provide details on why the AP is subject to changes in the 'ADDITIONAL INFORMATION' part of the covering document's NATO letter of promulgation. For example, the reason why changes were required could be a policy update, or a change of taxonomy, or because the AP had to be reviewed after the five years cycle, etc.
  - (2) In the AP, identify the main changes with more details in the 'Summary of Changes' part of the document (see general structure [section 1.5, paragraph c.\(2\)](#) for more information on where to include this 'Summary of Changes'). For example:<sup>10</sup>

---

<sup>10</sup> Some of the content of this example is retrieved from: Allied joint publication (AJP)-01, Edition F, Version 1, *Allied Joint Doctrine*, dated 19 December 2022.



### SUMMARY OF CHANGES

In this publication, paragraphs that contain modifications compared to the previous edition or version of the publication are marked by a vertical line in the margin. The modifications to the publication are:

- a. Introduces and explains the continuum of competition.
- b. Updates deterrence, and includes principles, ways and types.
- c. Contextualises NATO's core policies with projecting stability and fight against terrorism.
- d. Reintroduces campaign themes and describes their relationship with the continuum of competition.
- e. Updates the comprehensive approach.
- f. Introduces and describes the behaviour-centric approach, the manoeuvrist approach and mission command alongside the comprehensive approach as tenets of NATO joint operational doctrine.
- g. Describes the components and orchestration of fighting power.
- h. Develops interoperability.
- i. Explains the operational domains and introduces multi-domain operations.
- j. Describes the analytical, functional and geographic frameworks alongside the operations framework.
- k. Changes the joint action framework to the joint function framework.
- l. Updates the command and control architecture and command relationships.
- m. Includes and expands on the cross-cutting topics, which comprise protection of civilians; children and armed conflict; cultural property protection; women, peace and security; conflict-related sexual violence; sexual exploitation and abuse; combating trafficking in human beings; and building integrity. Further, it introduces the notion of human security.

- (3) In the table of contents of the AP, identify the paragraphs modified with a vertical bar in the left-hand margin. For example:



### TABLE OF CONTENTS

<b>SUMMARY OF CHANGES .....</b>	<b>I</b>
<b>PREFACE .....</b>	<b>II</b>
<b>REFERENCES .....</b>	<b>VI</b>
Normative References .....	VI
Informative References .....	VI
<b>CONVENTIONS .....</b>	<b>VII</b>
<b>CHAPTER 1 - TITLE .....</b>	<b>1</b>
1.1. Section Title .....	1
1.1.1. Sub-Section Title.....	1
<b>CHAPTER 2 - TITLE .....</b>	<b>1</b>
2.1. Section Title .....	1
2.1.1. Sub-Section Title.....	1
<b>ANNEX A - TITLE .....</b>	<b>1</b>
APPENDIX 1 OF ANNEX A – TITLE .....	1
<b>ANNEX B - TITLE .....</b>	<b>1</b>
<b>LEXICON.....</b>	<b>1</b>
Part 1 – Acronyms and abbreviations.....	1
Part 2 – Terms and definitions.....	2

- (4) To reference the changes within the AP, custodians should mark the modified/new paragraphs with a vertical line in the margin. For example:



■ This an example of a paragraph that contains changes compared to the previous version or edition of the AP.

[Go back to Table 2-1: Main NATO standardization documents elements](#)



### 2.2.12. Tasking Authority

a. For APs, only the TA or DTA that approved the standard shall be mentioned in the NATO letter of promulgation, spelled out in full and followed by its abbreviations between parentheses.



Military Committee Air  
Standardization Board  
(MCASB)

b. For covering documents, it shall be mentioned in the body of the document, under the section 'TASKING AUTHORITY', spelled out in full or using abbreviations if it is well known, and in the following order: TA/DTA.



CNAD/LCMG

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.13. Interoperability Requirements



This element applies to STANAGs only.

a. The interoperability requirements element summarizes the interoperability requirements that constitute the rationale either for creating a new STANAG or for maintaining a STANAG after a review or a revision.<sup>11</sup>

b. When drafting the requirements, custodians should also bear in mind the interoperability requirements described in the agreed minimum capability requirements (part of the NATO defence planning process (NDPP)).

c. This element should be drafted as follows: Start with 'To' followed by a verb, i.e. 'To ensure ...', 'To improve...', 'To enhance ...', etc...

d. If there are multiple elements of an interoperability requirement, the custodian may consider enumerating them for clarity.



- 1) To improve ability of interconnected systems to understand each other;
- 2) To understand and act on data exchange;
- 3) To enhance hardware and code that allows for systems to connect.

<sup>11</sup> If available, also publish interoperability requirements as a machine-readable supplement or SRD and clearly specify the minimum implementation requirements. If possible, define the end state required by an Ally to satisfy the STANAG interoperability requirements.



### GUIDELINES

- ✓ This element should be drafted based on the language used in the approved ST or RT (if any).
- ✓ The description of interoperability requirements should be brief, concise and use keywords or agreed taxonomies.
- ✓ Interoperability requirements should be understandable by a non-expert.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

## 2.2.14. Standardization Requirements



This element applies to STANRECs only and shall not include mandatory requirements.

- a. The standardization requirements element summarizes the standardization requirements that constitute the rationale either for creating a new STANREC or for maintaining a STANREC after a review or a revision.
- b. This element should be drafted as follows: Start with 'To' followed by a verb, i.e. 'To ensure ...', 'To improve...', 'To enhance ...', etc...



### Example from STANREC 4795, Edition 1

To continuously improve scheduled maintenance tasks for Products taking into account feedback during the Support Stage.



### GUIDELINES

- ✓ This element should be drafted based on the language used in the approved ST or RT (if any).
- ✓ The description of standardization requirements should be brief, concise and use keywords or agreed taxonomies.
- ✓ Standardization requirements should be understandable by a non-expert.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.15. Superseded Documents

- a. Superseded documents are documents replaced by newer editions or versions.
- b. Superseded documents shall be referenced as follows: short title, edition, version (only for AP), and date. The date shall be spelled out in full and shall follow the format used throughout the document.



STANAG 3632, Edition 6,  
dated 20 August 2014



AAEP-02, Edition A, Version 1,  
dated 20 August 2014

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.16. Implementation of the Agreement



This element applies to STANAGs only.

- a. The implementation of the agreement element shall be used to provide guidance and requirements to assist Allies, Partner Nations and NATO bodies with the implementation of the covered Allied standard(s).
- b. This element is drafted as a paragraph in the body of a STANAG. It should be sufficiently detailed and shall include a list of specific actions, including qualification if necessary, to be taken by Allies, Partner Nations and NATO bodies to complete implementation of the covered Allied standards:
  - (1) For operational standards, implementation requirements may address the need to include the Allied standards in national concepts and doctrine and/or to adapt national education and training courses. Implementation requirements may also guide the use of the Allied standards in national exercises and evaluation programmes.
  - (2) For materiel standards, implementation requirements may address technical specifications or defence standards that incorporate the subject Allied standards, national procurement programmes and services affected, the development of interface solutions, or even the participation in tests and trials with the standardization solution.
- c. Implementation guidance may be completed or expanded as necessary using an SRD.



## GUIDELINES

When developing an implementation paragraph for a materiel or operational STANAG, the following should be considered:

- ✓ **Interoperability requirements** – clearly specify the minimum implementation requirements or if possible, define the end state required by a nation to satisfy the STANAG interoperability requirements.
- ✓ **National documentation/programmes** – recommend to where Allies should include or reference the STANAG in national doctrines, defence standards, technical instructions, specifications, manuals, procurement programmes, contracts, projects, standard operating procedures (SOPs) and training programmes or course materials.
- ✓ **Normative references** – the implementation paragraph should address normative references required to be implemented/used with the NATO standard (see [section 2.2.18.](#)).
- ✓ **Constraints and limitations** – determine whether implementation is limited to a single service or organisation. The STANAG should provide guidance regarding which service or organisation will have to implement the standard.
- ✓ **Exercises or trials** – identify specific exercises, testing or trials that Allies are required to complete to confirm interoperability.
- ✓ **Personnel training** – specify the minimum levels of education and training required for personnel to carry out the function of implementing the STANAG.
- ✓ **Facilities** – the infrastructure and facilities (for example, roads, bridges, communication lines, buildings, testing sites, laboratories, etc.) required to achieve STANAG implementation.
- ✓ **Partner Nations** – the specific instructions and guidance required for Partner Nations to adopt the STANAG.
- ✓ **A STANAG covering multiple APs** – identifying critical implementation requirements of APs and non-NATO standards covered by the STANAG. If there are different implementation requirements where a STANAG covers multiple APs, additional guidance should be provided to ensure clarity.



### **Materiel Example 1**

(Example from STANAG 2916, Edition 3)

## **NOSE FUZE CONTOURS AND MATCHING PROJECTILE CAVITIES FOR ARTILLERY AND MORTAR PROJECTILES**

### **IMPLEMENTATION OF THE AGREEMENT**

This STANAG is implemented when an entity has issued instructions that all equipment procured for its forces will be manufactured in accordance with the specifications detailed in this agreement.

Participating Allies agree to conform to the requirements of this standard in the development of fuzes, projectiles, setters and accessories in respect to the following features, as applicable (not all of these features will apply to figures):

- a. Contact Surfaces
- b. Fuze Length
- c. Intrusion
- d. Projectile Cavity
- e. Setter Slots
- f. Thread Size
- g. Wrench Slots

### **Materiel Example 2**

(Example from NSO educational material delivered to NATO custodians during the Drafting, Production and Maintenance of NATO Standards course)

## **FIREFIGHTING EQUIPMENT**

### **IMPLEMENTATION OF THE AGREEMENT**

- implementation requires procurement of equipment, i.e. firehose couplings
- conformance with civil standards:
  - IEC 60309-1
  - IEC 60309-2
  - NEN 3374

### **Materiel Example 3**

(Example from NSO educational material delivered to NATO custodians during the Drafting, Production and Maintenance of NATO Standards course)

## **AUTOMATIC IDENTIFICATION SYSTEM (AIS) ON WARSHIPS**

### **IMPLEMENTATION OF THE AGREEMENT**

- implementation requires conformance with specifications for Universal Automatic Identification Systems:
  - International Maritime Organization (IMO): IMO MSC 69 (74), Annex 3
  - International Telecommunications Union (ITU): ITU-RM.1371
  - International Electrotechnical Commission (IEC): IEC 61993, IEC 60945
- AIS shall provide interface in the format of NEMA 0183/2000/IEC 61162-2



### Operational Example 1

(Example from NSO educational material delivered to NATO custodians during the Drafting, Production and Maintenance of NATO Standards course)  
MANAGEMENT OF LASER EYE DAMAGE IN AIRCREW

#### IMPLEMENTATION OF THE AGREEMENT

AAMedP-1.9 is considered implemented when the entity has updated its procedures regarding the investigation of laser eye damage in aircrew and its medical personnel is able to act according to the provision of the present standard.

Therefore, in order to implement AAMedP-1.9 entities must:

- a. Update their specific procedure, to include required elements of the medical examination and special testing of aircrew applicants as well as post-incident;
- b. Update the training programs for specific medical personnel to include the principles of laser energy and its effects on vision, as well as the appropriate examination and treatment of combat laser eye injuries;
- c. Train the medical personnel in order to act accordingly to the provisions of the standard;
- d. Acquire and make available to the appropriately trained health practitioner medical devices and medication necessary for diagnosis and treatment, as detailed within the present standard, but to include: Amsler grid, ophthalmoscope, Snellen eye chart, eye patch, fluorescein dye, topical antibiotic eye ointment and pain relief.

**When using terms such as ‘entities’, it is helpful to enumerate which entities are meant. For national implementation, it is important to specify which armed service(s) and type(s) of units, HQs or other capabilities should implement. For Allied Command Operations (ACO) implementation, it is important to specify which service component (land, maritime, air, Special Operations Forces (SOF)) and specific NATO force type, or other capability type (such as Joint HQs) should implement.**

### Operational Example 2

(Example from NSO educational material delivered to NATO custodians during the Drafting, Production and Maintenance of NATO Standards course)  
MILITARY LOAD CLASSIFICATION OF BRIDGES, FERRIES, RAFTS AND VEHICLES

#### IMPLEMENTATION OF THE AGREEMENT

In order to implement AEP-3.12.1.5, entities must:

- Provide training on the method of computing the Military Load Classification (MLC) of bridges, military ferries, rafts and military vehicles;
- Train military personnel on the classification markings and their meaning/use;
- Mark all vehicles in service, all military constructed bridges and ferries during training and operations;
- Mark all operationally essential bridges (includes existing infrastructure) in NATO's areas of operations (either during peacetime or during preparation time for operations) - transit countries/zones - combat zones (high intensity warfare/ Art. V).

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.17. Use



This element applies to STANRECs only and shall not include mandatory requirements.

- a. In the 'use' element Allies or Partner Nations and NATO bodies are invited to provide feedback on the use of Allied standards covered by a STANREC.
- b. If applicable, normative references to be implemented along with the covered Allied standard(s) shall be included in this paragraph (see [paragraph 2.2.18.](#)).

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.18. References



References need to be validated by the custodian during the preparation of each document.

Before issuing the final draft for ratification, references shall be checked to make sure they are still valid.

- a. Referencing format should be consistent throughout the document. All referenced documents and publications shall include, as a minimum, the name of the owner of the document, the alphanumeric code assigned to the document or publication – if applicable (i.e. reference number, identifier, etc...) – the title and the date of the document or publication (the date should not be mentioned when the reader is directed to the latest edition or version of a document). Non-NATO standards shall be referenced as prescribed by their owner.
- b. The recommended way to list references in the 'References' part of a publication is to list them by order of appearance in the document.
- c. In the body of the document, references should be introduced with a phrase such as 'in accordance with...', 'as specified in....', etc, whenever applicable.



STANAG 5636, ADatP-5636 –  
*NATO Core Metadata Specifications*  
(NCMS), dated 18 November 2022

(or)

STANAG 5636, ADatP-5636 –  
*NATO Core Metadata Specifications*  
(NCMS)

(or)

ISO/IEC 11179-1:2023 (© ISO/IEC),  
*Information Technology – Metadata*  
*registries (MDR) – Part 1: Framework*,  
dated December 2015



Revised Policy for  
Standardization

(OR)

STANAG 5636

(OR)

11179-1:2023 Information  
Technology – Metadata  
registries (MDR)

d. References can be **normative** or **informative** (see paragraph 3.5.1. of [reference A](#)). In covering documents, normative references are listed under the 'IMPLEMENTATION OF THE AGREEMENT' paragraph of STANAGs and under the 'USE' paragraph of STANRECs, while informative references are listed under the 'OTHER RELATED DOCUMENTS' section.

e. Within APs, references can be made to internal paragraphs or external documents and publications:

(1) **References to internal paragraphs (articles).** When the reader needs to be referred to another paragraph or article within a publication, a cross-reference shall be made by referring to the parent chapter, annex or appendix, or by inserting the article number.



(see Chapter 2, paragraph 2.17)

(or)

(see paragraph 2.2.17)

(2) **References to other documents or publications.** When the reader needs to be referred to another document or publication, reference details shall be entered into the list of references at the beginning of the publication. In the body of the publication, reference shall be made by inserting the reference letter and tracing the path to that reference in the list of references.



(see reference A)





## GUIDELINES

- ✓ The following referencing format is recommended in APs:
  - For NATO documents: \*identifier\*, \*title\*, date in the format \*Day\* \*Month\* \*Year\* or \*Month\* \*Year\*, preceded by the word 'dated'.
  - For Allied standards: \*Covering document short title\*, followed by \*AP short title\*-\*AP long title\*, date in the format \*Day\* \*Month\* \*Year\* or \*Month\* \*Year\*, preceded by the word 'dated'.
  - For non-NATO standards (if no guidance from the owner): \*owner\*, \*identifier\*, \*title\*, issue date in the format \*Day\* \*Month\* \*Year\* or \*Month\* \*Year\*, preceded by the word 'dated'.
- ✓ For all NATO and non-NATO references, it is recommended to use a widely used referencing style in your documents, i.e. Chicago Style, APA, etc... If you use your own style, keep it consistent throughout the document, and make sure essential information is present.
- ✓ When drafting references, make sure elements such as identifier, words and date are not cut in two lines within the text, and that no space is in surplus between each word. This will help for future machine processing. Make use of non-breaking hyphen or space, if necessary.
- ✓ Review your list of references at the end of the drafting process to make sure you listed all necessary documents and publications.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.19. Table of Contents, List of Figures, List of Tables

- a. Prepare a table of contents, a list of figures and a list of tables to enhance the usability of the publication.
- b. The table of contents should reflect all chapters, sections, sub-sections of the document in the correct order and with the correct numbering (see pagination information in [Annex A](#)).
- c. Make sure your table of contents, list of figures and list of tables are updated and accurate when submitting your document.



### GUIDELINES

- ✓ It is recommended to use the automatic table of contents tool provided in some software like Microsoft Word. The same recommendation applies to the list of figures and the list of tables, if the option is available on the software used.
- ✓ It is also recommended to hyperlink your table of contents, list of figures and list of tables, if possible, to enhance electronic use of your document.
- ✓ The numbering format for chapters, sections, sub-sections is at the discretion of the custodian, but should be consistent throughout the document.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

#### 2.2.20. Conventions

- a. When a publication includes conventions that define how information, data and content are created, presented and interpreted, such as wording, symbols, units of measure, etc, the custodian shall identify them in the front matter of the document (see [section 1.5](#) for the general structure of NATO standardization documents). The wording conventions identified in the AP apply to the STANAG/STANREC that covers it.
- b. In many technical NATO standardization documents, several words are used to signify the requirements in the specification. The following wording convention shall be used and interpreted as follows in NATO standardization documents:
  - (1) 'Shall' indicates that the application of a procedure or specification is mandatory;
  - (2) 'Should' indicates that the application of a procedure or specification is recommended; and
  - (3) 'May' indicates that the application of a procedure or specification is optional.
- c. Note that mandatory requirements are only used in standards covered by STANAGs; they are not used in standards covered by STANRECs.
- d. Measurements shall be given using the 'International System of Units' (SI) (ISO 80.000-1 © ISO, see [reference O](#)). If necessary, measurements in the imperial system may be shown between parentheses after metric ones.

- e. An example of conventions can be found in the '[CONVENTIONS](#)' part of this document.



### WARNINGS, CAUTIONS AND NOTES

Warnings, cautions and notes are conventions commonly used in some publications. Warnings and cautions must always immediately precede and appear on the same page as the relevant text.

Warnings, cautions and notes should be illustrated as follows:



An operating procedure, practice, or condition that may result in injury or death if not carefully observed or followed.



An operating procedure, practice or condition that may result in equipment damage if not carefully observed or followed.

#### Note

An operating procedure, practice or condition that is essential to emphasize to enhance understanding of the text.

A note may be used within text instead of the above centered note. It should be drafted as follows.

For a single note:

**Note:** This is an example of a single note to a main paragraph.

For groups of notes:

#### Notes:

1. A group of notes to a sub-paragraph would begin here.
2. Subsequent notes in the group should continue as shown here.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.21. Preface

- a. The preface is an important part of a publication as it establishes the context, scope and purpose. Therefore, draft a preface early and use it as a guide to develop the publication.
- b. A preface shall be placed in the front matter of a document (see [section 1.5](#) for the general structure of NATO standardization documents). It shall be structured as follows and, as a minimum, shall include, scope, purpose, application and linkages. Context and structure, though optional, are useful.

(1) **Context.** The context gives the background information explaining why the publication is needed or why it was modified, i.e. puts the publication in context.

(2) **Scope.** The scope tells the reader what subject areas the publication will cover and, just as importantly, what it does not cover.

(3) **Purpose.** The purpose should clearly state the aim of the publication as concisely as possible. Refer back to the purpose throughout the publication's development process to ensure that the text meets that aim.

(4) **Application.** Explain the intended audience – decide who should use the Allied standard, and write it in a style and language to suit that audience.

(5) **Structure.** Outline the structure of the publication and any particular feature that might help navigating it.

(6) **Linkages.** To achieve maximum harmonization, state where, and in what detail, the subject is covered in other NATO publications. Where applicable, state any relationships between the publications.

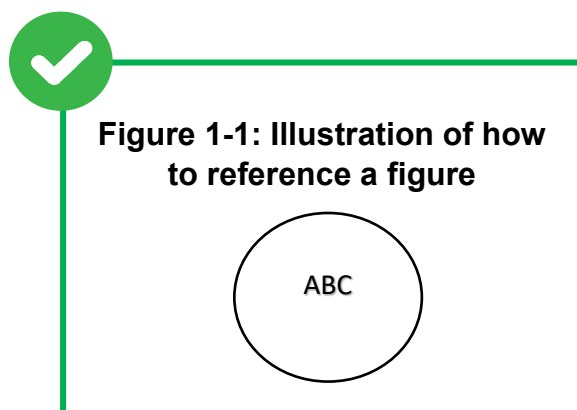
[Go back to Table 2-1: Main NATO standardization documents elements](#)

### 2.2.22. Figures and Tables

- a. Figures and tables can be used in NATO standardization documents to better illustrate pieces of information. The following format shall be used to reference figures and tables: Figure [chapter number-figure number]: Title; Table [chapter number-table number]: Title.
- b. Figures and tables should be introduced in the main text (ideally in the paragraph preceding it).

- c. Classification marking of the figure or table shall appear, except for publicly releasable ones, as shown in the examples below.

Example of referencing the first figure of Chapter 1 of a document.  
The figure is publicly releasable:



Example of referencing the third table in Chapter 4 of a document.  
The table is NATO Unclassified:

A green circular icon with a white checkmark is positioned to the left of a green-bordered box. Inside the box, the text reads: **(NU) Table 4-3: Example of how to reference a table**. Below the text is a table with two columns and two rows.

A	B
x	y

- d. A figure or table normally appears on the same page as the text that initially refers to it or on the next available page that follows. Where positioning graphics close to the reference text is not practicable, they can be grouped at the end of a chapter or included in an annex.
- e. When including figures (charts, diagrams, pictures, etc.), a modifiable file of these figures shall also be provided to allow for translation of those figures.
- f. When using figures, it is strongly recommended to compress the file before integrating it within a document. This will reduce the overall size of the publication and will allow easier processing and distribution.



### GUIDELINES

- ✓ It is recommended to bookmark your figures and tables for easier referencing throughout the document.
- ✓ It is recommended to repeat the header row(s) of tables in case they span across multiple pages.
- ✓ Care should be taken to avoid widow or orphan text of one or two lines that appears below or above the figure or table, as this text can be easily overlooked by readers.
- ✓ Landscape-oriented pages can be difficult to display electronically. Figures and tables that require a page to have landscape orientation should be avoided. An A3 page should not be used to present a landscape illustration, as this causes problems when printing or when viewed electronically.
- ✓ Graphics should be inserted into the document or publication in a format that optimizes resolution and readability, such as .gif, .jpeg, .png or SVG. Avoid using bitmap images, as these can reduce image quality and often produce documents with large file sizes that complicate electronic dissemination.
- ✓ Graphics may be in colour or in black and white but, when producing colour graphics, care should be taken to ensure that information is effectively conveyed if the document or publication is printed in black and white. Also, colour and greyscale graphics objects can produce documents with large file sizes.

[Go back to Table 2-1: Main NATO standardization documents elements](#)

#### 2.2.23. Annexes and Appendices

- a. Annexes contain supplementary and/or specific information added to a document or publication. In other words, the details contained in an annex are part of the whole document being produced and not merely another document that is attached for information.
- b. If an annex becomes too lengthy or detailed, it may then be divided into one or more attachments that will constitute appendices to the annex.
- c. Annexes or appendices should be referenced within the text, for example, 'in Annex A' or '(see Appendix 1 of Annex B)'.

- d. Annexes and appendices shall follow the same classification guidelines as chapters, and are included in the table of contents to the level of detail deemed necessary by the custodian.
- e. Annexes should be titled as follows: ANNEX \*Annex letter\* – \*TITLE\*. Appendices should be titled as follows: APPENDIX \*Appendix number\* OF ANNEX \*Annex letter\* – \*TITLE\*.



**ANNEX A – EXAMPLE OF  
AN ANNEX TITLE**



**APPENDIX 1 of ANNEX A –  
EXAMPLE OF AN APPENDIX  
TITLE**

[Go back to Table 2-1: Main NATO standardization documents elements](#)

#### **2.2.24. Lexicon**

- a. The purpose of a lexicon is to clarify the meaning of terms and abbreviations used in an Allied publication. A lexicon shall at least contain:
- (1) The abbreviations used in the publication and their corresponding full forms;
  - (2) The terminology that is specific to the publication and will not appear in any other document;
  - (3) The terminology that is not NATO Agreed yet but for which a terminology proposal has been submitted to the NTO.
- b. The lexicon shall consist of two parts: one part for the abbreviations and their full forms and one part for the terms and their definitions.
- c. When the abbreviation of a term is used, the corresponding term (full form) shall be used when it appears first in the text, followed by the abbreviation in parentheses.
- d. NATO Agreed terms and definitions contained in NATOTerm should not be listed in the lexicon; however, if the custodian wants to highlight NATO Agreed terms used in the publication, they can list them in the lexicon. They shall indicate the term and below, between parentheses, 'NATO Agreed, refer to NATOTerm'.



**NATO standardization agreement**  
(NATO Agreed, refer to NATOTerm)

- e. For the terminology that is specific to the publication and will not appear in any other document, the custodian shall indicate below, between parentheses, 'For the purposes of this Allied publication only'.

f. For the terminology that is not NATO Agreed yet, the custodian shall indicate below, between parentheses 'Submitted for NATO Agreement', followed by the terminology tracking file reference number. The approval of the publication does not confer the 'NATO Agreed' status to the terminology contained therein.

[Go back to Table 2-1: Main NATO standardization documents elements](#)



## ANNEX A – NATO STANDARDIZATION DOCUMENTS PAGINATION, STYLES AND LAYOUT

### A.1. Pagination

The scheme selected should match closely with the manner in which the publication will be used. Standard pagination schemes may be modified or adapted to meet the requirements of the publication.

b. **Traditional Pagination.** This pagination system is used for publications that will be reissued in their entirety when amended. Front matter<sup>12</sup> is numbered consecutively using Roman numerals starting with the summary of changes page. Content is numbered consecutively and continuously to the end of the publication starting with the introduction or first page of Chapter 1 and ending with the last page of the lexicon. For example:

- (1) I, II, III, etc. for front matter.
- (2) 1, 2, 3, 4, etc. to the end of the publication.

c. **Chapter Pagination.** This pagination system is used for publications that are amended through periodic replacement, removal or insertion of pages. Front matter is numbered consecutively using Roman numerals starting with the summary of changes page. Content numbering is a combination of chapter/appendix/annex identity and page number. For example:

- (1) I, II, III, etc. for front matter
- (2) 1-1, 1-2, 1-3, etc. (for Chapter 1); 2-1, 2-2, 2-3, etc. (Chapter 2).
- (3) A-1, A-2, A-3, etc. (for Annex A).
- (4) A1-1, A1-2, A1-3, etc. (for Appendix 1 of Annex A).

d. **Electronic Pagination.** Pages are numbered consecutively and continuously starting with the table of contents page (which is also the first page). This system aligns with the table of contents automatic pagination. As with the traditional publishing pagination system, it should not be used for publications that will be updated through periodic replacement, removal, or insertion of pages.

### A.2. Styles

The style names described in Table A-1 and Table A-2 are the recommended ones for NATO standardization documents and can be found in the templates available on the NSO Websites. The font size of these styles may be adapted based on specific requirements.

---

<sup>12</sup> Front matter includes the Summary of Changes, Table of Contents, List of Figures, List of Tables, References, Conventions and Preface.

**Table A-1 –Styles for STANAGs and STANRECs**

<b>Style Name</b>	<b>Style Description</b>
NATO Classification	Black, Arial 12, bold, capital letters, centered
Cover_Type	Black, Arial 14, bold, capital letters, centered
Cover_ShortTitle	Black, Arial 24, bold, capital letters, centered
Cover_LongTitle	Black, Arial 14, bold, capital letters, centered
Cover_Edition	Black, Arial 14, bold, capital letters, centered
Cover_PromulgationDate	Black, Arial 14, bold, centered, capitalize each word
Cover_RightsHolder	Black, Arial 14, bold, capital letters, centered
Cover_Publisher	Black, Arial 12, bold, centered
Cover_Copyrights	Black, Arial 12, bold, capital letters, centered
PageNumber	Black, Arial 12, bold, centered
SectionContent <i>(to be used for content of all paragraphs in the document)</i>	Black, Arial 11, justified
LOP_PromulgationDate	Black, Arial 11, bold, left aligned
LOP_NSORef	Black, Arial 11, bold, right aligned
LOP_Title	Black, Arial 11, bold, capital letters, centered
LOP_SectionTitle	Black, Arial 11, bold, capital letters, justified
LOP_Signature	Black, Arial 11, bold, centered
MainBody_Identifier	Black, Arial 12, bold, centered
MainBody_LongTitle	Black, Arial 12, bold, capital letters, centered
MainBody_SectionTitle	Black, Arial 11, bold, capital letters, justified
MainBody_TaskingAuthority	Black, Arial 11, centered
MainBody_Publisher	Black, Arial 11, bold, centered
MainBody_NSOAddress	Black, Arial 11, bold, centered

**Table A-2 –Styles for NATO standards and standards-related documents**

<b>Style name</b>	<b>Style Description</b>
Cover_Classification	Black, Arial 18, bold, capital letters, centered
Cover_Type of standardization document	Black, Arial 24, bold, capital letters, centered
Cover_Short title	Black, Arial 24, bold, capital letters, centered
Cover_Long title	Black, Arial 24, bold, capital letters, centered
Cover_Edition&Version	Black, Arial 14, bold, capitalize each word, centered
Cover_Promulgation Date	Black, Arial 14, bold, capital letters, centered
Cover_Rights holder	Black, Arial 14, bold, capital letters, centered
Cover_Type of Allied Publication	Black, Arial 14, bold, capital letters, centered
Cover_Publisher	Black, Arial 11, bold, capitalize each word, centered
Cover_Copyrights	Black, Arial 11, bold, capital letters, centered
IntentionallyBlankPage	Black, Arial 12, bold, capital letters, centered
Normal <i>(to be used for content of not-numbered paragraphs in the document)</i>	Black, Arial 12, justified
Footer_Page number	Black, Arial 12, bold, centered
Footer_Classification	Black, Arial 12, bold, capital letters, centered
Footer_Edition&Version	Black, Arial 12, bold, right aligned, capitalize each word
Header_Classification	Black, Arial 12, bold, capital letters, centered
Header_ShortTitleAnnexAppendixLexiconNumber	Black, Arial 12, bold, right aligned, capital letters
LOP_Title	Black, Arial 12, bold, capital letters, centered
LOP_Signature	Black, Arial 12, Indentation left 7.62 cm
FrontMatter1_Title <i>(to be used only for Summary of Changes, Table of Contents, List of Tables and Figures)</i>	Black, Arial 12, bold, capital letters, centered
Heading 1 <i>(to be used for References, Conventions, Preface, Chapter(s), Annex(es) and Lexicon main title)</i>	Black, Arial 12, bold, capital letters, centered

<b>Style name</b>	<b>Style Description</b>
Heading 2 <i>(to be used for title of Section(s) in References, Section(s) in a Chapter, Sections in an Annex or Appendix and Sections in Lexicon)</i>	Black, Arial 12, bold, capitalize each word
Heading 2 + centered <i>(to be used for Appendix title)</i>	Black, Arial 12, bold, capital letters, centered
Heading 3 <i>(to be used for title of Sub-Section(s) in a Chapter, Annex or Appendix)</i>	Black, Arial 12, bold, capitalize each word
Level 1 paragraph <i>(to be used only for numbered paragraphs)</i>	Left alignment Numbering style a., b., c., etc. Number aligned at 0.75 cm Text indent at 0.75 cm Tab stops at 1.75 cm Text: black, Arial 12, justified
Level 2 paragraph <i>(to be used only for numbered paragraphs)</i>	Left alignment Numbering style (1), (2), (3), etc. Number aligned at 1.75 cm Text indent at 1.75 cm Tab stops at 2.75 cm Text: black, Arial 12, justified
Level 3 paragraph <i>(to be used only for numbered paragraphs)</i>	Left alignment Numbering style (a), (b), (c), etc. Number aligned at 2.75 cm Text indent at 2.75 cm Tab stops at 3.75 cm Text: black, Arial 12, justified
Level 4 paragraph <i>(to be used only for numbered paragraphs)</i>	Left alignment Numbering style i., ii., iii., etc. Number aligned at 3.75 cm Text indent at 3.75 cm Tab stops at 4.75 cm Text: black, Arial 12, justified
Figure&TableTitle	Black, Arial 12, bold, centered
Footnote <i>(to be used for all footnotes in the document)</i>	Black, Arial 10
Acronyms&Abbreviations <i>(to be used in Part 1 of the Lexicon)</i>	Black, Arial 12, left alignment, tab stops: 2.5 cm
Term <i>(to be used in Part 2 of the Lexicon)</i>	Black, Arial 12, bold, justified
Definition <i>(to be used in Part 2 of the Lexicon)</i>	Black, Arial 12, justified
BackCover_Identifier	Black, Arial 24, bold, centered

APPENDIX 1 OF ANNEX A – LAYOUT OF A STANAG

**INSERT NATO CLASSIFICATION**

*[For more information on NATO classification, refer to AAP-32, section 2.2.1.]*

**INSÉREZ LA CLASSIFICATION OTAN**

*[Pour de plus amples informations sur la classification OTAN, se reporter à l'AAP-32, section 2.2.1.]*

**NATO STANDARDIZATION  
AGREEMENT**

**ACCORD  
DE NORMALISATION OTAN**

**STANAG XXXX**

*[For more information on the short title, refer to AAP-32, section 2.2.3.]*

*[Pour de plus amples informations sur le titre abrégé, se reporter à l'AAP-32, section 2.2.3.]*

**ENGLISH TITLE**

*[For more information on long the title, refer to  
AAP-32, section 2.2.4.]*

**TITRE FRANÇAIS**

*[Pour de plus amples informations sur le titre  
complet, se reporter à l'AAP-32, section 2.2.4.]*

**EDITION/ÉDITION X**

*[For more information on edition numbering, refer to AAP-32, section 2.2.5.]*

*[Pour de plus amples informations sur la numérotation des éditions, se reporter à l'AAP-32, section 2.2.5.]*

**XX XXXX/XXXX 20XX (to be filled by NSO only)**

*[For more information on the promulgation date, refer to AAP-32, section 2.2.6.]*

*[Pour de plus amples informations sur la date de promulgation, se reporter à l'AAP-32, section 2.2.6.]*



**NORTH ATLANTIC  
TREATY ORGANIZATION**

**ORGANISATION DU TRAITÉ  
DE L'ATLANTIQUE NORD**

Published by  
the NATO STANDARDIZATION OFFICE  
(NSO)

Publié par  
le BUREAU OTAN DE NORMALISATION  
(NSO)

© NATO/OTAN

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**XX XXXX/XXXX 20XX (to be filled by NSO only)**

**NSO REFERENCE/RÉFÉRENCE NSO**

**LETTER OF PROMULGATION**

**LETTRE DE PROMULGATION**

**STATEMENT**

The enclosed NATO standardization agreement (STANAG), which has been ratified by Allies, as reflected in the NATO Standardization Documents Database (NSDD), is promulgated herewith.

**DÉCLARATION**

L'accord de normalisation OTAN (STANAG) ci-joint, qui a été ratifié par les Alliés dans les conditions figurant dans la Base de données des documents de normalisation OTAN (NSDD), est promulgué par la présente.

**ENACTMENT**

This STANAG is effective upon receipt **OR** insert NATO effective date *[for more information on the NATO effective date (NED), refer to AAP-32, section 2.2.8.]* for use by the participating Allies and NATO bodies.

**ENTRÉE EN VIGUEUR**

Ce STANAG entre en vigueur dès réception **OU** insérez la date d'entrée en vigueur OTAN *[pour de plus amples informations sur la date d'entrée en vigueur, se reporter à l'AAP-32, section 2.2.8.]* aux fins d'application par les Alliés et les organismes OTAN participants.

**ACTIONS BY ALLIES**

Allies are invited to examine their ratification of the STANAG and, if they have not already done so, advise the NSO of their intention regarding its ratification and implementation.

**MESURES À PRENDRE PAR LES ALLIÉS**

Les Alliés sont invités à examiner l'état d'avancement de la ratification du STANAG et à informer, s'ils ne l'ont pas encore fait, le NSO de leur intention concernant sa ratification et sa mise en application.

Once implemented, Allies shall provide implementation details through the electronic reporting tool.

Dès que le STANAG est mis en application, les Alliés doivent fournir les informations y afférentes via l'outil de notification électronique.

**SECURITY REGULATIONS**

*[Choose one of the paragraphs below - for more information on the security regulations, refer to AAP-32, section 2.2.9.]*

**RÈGLES DE SÉCURITÉ**

*[Choisissez l'un des paragraphes ci-dessous – pour de plus amples informations sur les règles de sécurité, se reporter à l'AAP-32, section 2.2.9.]*

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

- i -

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

This STANAG is a NATO non-classified document to be handled in accordance with C-M(2002)60. Ce STANAG est un document OTAN non classifié qui doit être traité conformément au C-M(2002)60.

**OR**

**OU**

This STANAG is a NATO UNCLASSIFIED document to be handled in accordance with C-M(2002)60. Ce STANAG est un document OTAN SANS CLASSIFICATION qui doit être traité conformément au C-M(2002)60.

**OR**

**OU**

This STANAG is a NATO RESTRICTED document to be handled in accordance with C-M(2002)49-REV1. Ce STANAG est un document NATO DIFFUSION RESTREINTE qui doit être traité conformément au C-M(2002)49-REV1.

**OR**

**OU**

This STANAG is a NATO CONFIDENTIAL document to be handled in accordance with C-M(2002)49-REV1. Ce STANAG est un document NATO CONFIDENTIEL qui doit être traité conformément au C-M(2002)49-REV1.

**OR**

**OU**

This STANAG is a NATO SECRET document to be handled in accordance with C-M(2002)49-REV1. Ce STANAG est un document NATO SECRET qui doit être traité conformément au C-M(2002)49-REV1.

**RESTRICTION TO REPRODUCTION**

*[Choose one of the paragraph below - for more information on the Restriction to reproduction section, refer to AAP-32, [section 2.2.10.](#)]*

**RESTRICTION DE REPRODUCTION**

*[Choisissez l'un des paragraphes ci-dessous – pour de plus amples informations sur la section Restriction de reproduction, se reporter à l'AAP-32, [section 2.2.10.](#)]*

(Paragraph for a NON-CLASSIFIED (NO CLASSIFICATION MARKING) or NATO UNCLASSIFIED document)

(Paragraphe pour un document NON CLASSIFIÉ (SANS MARQUE DE CLASSIFICATION) ou OTAN SANS CLASSIFICATION)

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

- ii -

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

This NATO standardization document is issued by NATO. In case of reproduction, NATO is to be acknowledged. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved from the NATO Standardization Documents Database (<https://nso.nato.int/nso/>) or through your national standardization authorities.

Ce document de normalisation OTAN est produit par l'OTAN. Il peut être reproduit moyennant mention de la paternité de l'OTAN. L'OTAN n'exige aucune participation financière, à aucun stade, pour ses documents de normalisation, lesquels ne sont pas destinés à la vente. Ceux-ci sont disponibles dans la base de données des documents de normalisation OTAN (<https://nso.nato.int/nso/>) ou auprès de l'organisme national de normalisation.

**OR**

**OU**

(Paragraph for a document classified NATO RESTRICTED or higher)  
(Paragraphe pour un document portant la marque de classification NATO DIFFUSION RESTREINTE ou une marque supérieure)

This standardization document is issued by NATO. Reproduction and handling of this document shall conform to NATO security policy. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved through the NSO or through your national standardization authorities.

Ce document de normalisation est produit par l'OTAN. Sa reproduction et son traitement sont autorisés pour autant qu'ils répondent aux dispositions de la politique de sécurité de l'OTAN. L'OTAN n'exige aucune participation financière, à aucun stade, pour ses documents de normalisation, lesquels ne sont pas destinés à la vente. Ceux-ci sont disponibles auprès du Bureau OTAN de normalisation (NSO) ou de l'organisme national de normalisation.

**ADDITIONAL INFORMATION**

*[For more information on the summary of changes, refer to AAP-32, section 2.2.11.]*

**INFORMATIONS SUPPLÉMENTAIRES**

*[Pour de plus amples informations sur le résumé des changements, se reporter à l'AAP-32, section 2.2.11.]*

If modified STANAG/covered Allied standard, provide details on the changes in comparison to the previous standardization documents.

Si le STANAG ou la norme interalliée qu'il couvre ont été modifiés, veuillez préciser les changements faits par rapport aux documents de normalisation antérieurs.

**OR**

**OU**

None.

Aucune.

[DNSO First Name] [DNSO LAST NAME]  
[DNSO Rank]  
Director, NATO Standardization Office

[DNSO Prénom] [DNSO NOM DE FAMILLE]  
[DNSO Grade]  
Directeur du Bureau OTAN  
de normalisation

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

- iii -



**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**STANAG XXXX Edition/Édition X**

**ENGLISH TITLE**

**TITRE FRANÇAIS**

**AIM**

The aim of this NATO standardization agreement (STANAG) is to respond to the following interoperability requirements.

**BUT**

Le présent accord de normalisation OTAN (STANAG) a pour but de répondre aux exigences d'interopérabilité suivantes.

**INTEROPERABILITY REQUIREMENTS**

*[For more information on interoperability requirements, refer to AAP-32, section 2.2.13.]*

Summary of the interoperability requirements with their links to the related Allied capabilities – Start with 'To' follow by a verb.

**EXIGENCES D'INTEROPÉRABILITÉ**

*[Pour de plus amples informations sur les exigences d'interopérabilité, se reporter à l'AAP-32, section 2.2.13.]*

Résumé des exigences d'interopérabilité et de leurs liens avec les capacités interalliées concernées — commencez par un verbe à l'infinitif.

**AGREEMENT**

Participating Allies agree to implement the following **standard**. OR **standards**.

**ACCORD**

Les Alliés participants conviennent de mettre en application **la norme suivante**. OU **les normes suivantes**.

**STANDARD OR STANDARDS**

Insert short titles of Allied and/or non-NATO standards covered

**NORME OU NORMES**

Insérez le titre abrégé des normes interalliées ou non OTAN couvertes

**OTHER RELATED DOCUMENTS**

*[For more information on informative references, refer to AAP-32, section 2.2.18.]*

Insert short and long titles of related NATO or external standardization documents

**EACH ONE OF THEM IN A SEPARATE TABLE ROW TO FACILITATE PAGE BREAKS**

**AUTRES DOCUMENTS CONNEXES**

*[Pour de plus amples informations sur les références informatives, se reporter à l'AAP-32, section 2.2.18.]*

Insérez les titres abrégés et complets des documents de normalisation OTAN ou extérieurs connexes

**CHAQUE TITRE DANS UNE RANGÉE SÉPARÉE DU TABLEAU POUR FACILITER LES SAUTS DE PAGE**

**OR**

None.

**OU**

Aucun.

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

- 1 -

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**SUPERSEDED DOCUMENTS**

*[For more information on superseded documents, refer to AAP-32, section 2.2.15.]*

This STANAG supersedes the following document: **OR** documents:

List document(s): short title, Edition and date  
e.g STANAG xxxx, Edition n,  
dated xx xxxx xxxx

**OR**

This STANAG does not supersede any document.

**NATIONAL RATIFICATION RESPONSE**

National responses are recorded in the NATO Standardization Documents Database (NSDD).

Allies shall provide ratification details through the electronic reporting tool (e-Reporting).

**IMPLEMENTATION OF THE AGREEMENT**

*[For more information on the Implementation of the Agreement section, refer to AAP-32, section 2.2.16.]*

Provide guidance to assist Allies and NATO bodies with the implementation of the covered Allied standards. This should include a list of specific actions, including qualification if necessary to be taken to complete implementation of the covered allied standards.

**DOCUMENTS ANNULÉS ET REMPLACÉS**

*[Pour de plus amples informations sur les documents annulés et remplacés, se reporter à l'AAP-32, section 2.2.15.]*

Le présent STANAG annule et remplace le document suivant : **OU** les documents suivants :

Énumérez le(s) document(s) : titre abrégé, Édition et date  
Exemple : STANAG xxxx, Édition n,  
du xx xxxx xxxx

**OU**

Le présent STANAG n'annule et ne remplace aucun document.

**RÉPONSES NATIONALES AUX DEMANDES DE RATIFICATION**

Les réponses nationales sont consignées dans la Base de données des documents de normalisation OTAN (NSDD).

Les Alliés doivent rendre compte de leurs ratifications via l'outil de notification électronique (e-Reporting).

**MISE EN APPLICATION DE L'ACCORD**

*[Pour de plus amples informations sur la section Mise en application de l'accord, se reporter à l'AAP-32, section 2.2.16.]*

Donnez des directives qui guideront les Alliés et les organismes OTAN dans la mise en application des normes interalliées couvertes. Celles-ci devraient comprendre une liste de mesures spécifiques, y compris, si nécessaire, dans le domaine de la qualification, à prendre pour assurer une mise en application complète des normes interalliées couvertes.

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

- 2 -

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

Indicate the normative references to be implemented along with the covered Allied standards. Indiquez les références normatives à mettre en application parallèlement aux normes interalliées couvertes.

*[For more information on normative references, refer to AAP-32, section 2.2.18.]* *[Pour de plus amples informations sur les références normatives, se reporter à l'AAP-32, section 2.2.18.]*

Allies and NATO bodies shall provide implementation details through the electronic reporting tool (e-Reporting). Les Alliés et les organismes OTAN doivent rendre compte de leur mise en application via l'outil de notification électronique (e-Reporting).

**OPTIONAL**

Partner Nations are invited to provide their implementation details through the electronic reporting tool (e-Reporting).

**FACULTATIF**

Les pays partenaires sont invités à rendre compte de leur mise en application via l'outil de notification électronique (e-Reporting).

**NATO EFFECTIVE DATE (NED)**

*[For more information on the NATO effective date (NED), refer to AAP-32, section 2.2.8.]*

**DATE D'ENTRÉE EN VIGUEUR OTAN (NED)**

*[Pour de plus amples informations sur la date d'entrée en vigueur, se reporter à l'AAP-32 section 2.2.8.]*

Insert the NATO effective date (if applicable).

Insérez la date d'entrée en vigueur OTAN (le cas échéant).

**OR insert**

Not applicable.

**OU insérez**

Sans objet.

**OR insert**

Any other text as decided by the custodian.

**OU insérez**

Tout autre texte établi par le pilote.

**REVIEW**

This STANAG is to be reviewed in accordance with AAP-03. The result of the review is to be recorded within the NSDD.

**RÉEXAMEN**

Le présent STANAG doit être réexaminé conformément à l'AAP-03. Le résultat de ce réexamen doit être consigné dans la NSDD.

**TASKING AUTHORITY**

*[For more information on the Tasking Authority section, refer to AAP-32, section 2.2.12.]*

**AUTORITÉ DE TUTELLE**

*[Pour de plus amples informations sur la section Autorité de tutelle, se reporter à l'AAP-32, section 2.2.12.]*

This STANAG is supervised under the authority of:

Le présent STANAG est sous la responsabilité de la **ou** du :

TA/DTA

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

- 3 -

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**FEEDBACK**

Any comments concerning this STANAG shall be directed to:

**NATO Standardization Office  
(NSO)**

**INFORMATIONS EN RETOUR**

Tous les commentaires concernant le présent STANAG doivent être adressés au :

**Bureau OTAN de normalisation  
(NSO)**

NSO contact details can be found on the NSO Public website home page (<https://nso.nato.int/nso/home/main/home>) Les coordonnées du NSO sont disponibles sur la page d'accueil du site public du NSO (<https://nso.nato.int/nso/home/main/home>)

**Boulevard Léopold III  
1110 BRUXELLES – Belgique**

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**- 4 -**

APPENDIX 2 OF ANNEX A – LAYOUT OF A STANREC

**INSERT NATO CLASSIFICATION**

*[For more information on NATO classification, refer to AAP-32, section 2.2.1.]*

**INSÉREZ LA CLASSIFICATION OTAN**

*[Pour de plus amples informations sur la classification OTAN, se reporter à l'AAP-32, section 2.2.1.]*

**NATO STANDARDIZATION  
RECOMMENDATION**

**RECOMMANDATION  
DE NORMALISATION OTAN**

**STANREC XXXX**

*[For more information on the short title, refer to AAP-32, section 2.2.3.]*

*[Pour de plus amples informations sur le titre abrégé, se reporter à l'AAP-32, section 2.2.3.]*

**ENGLISH TITLE**

*[For more information on long the title, refer to AAP-32, section 2.2.4.]*

**TITRE FRANÇAIS**

*[Pour de plus amples informations sur le titre complet, se reporter à l'AAP-32, section 2.2.4.]*

**EDITION/ÉDITION X**

*[For more information on edition numbering, refer to AAP-32, section 2.2.5.]*

*[Pour de plus amples informations sur la numérotation des éditions, se reporter à l'AAP-32, section 2.2.5.]*

**XX XXXX/XXXX 20XX (to be filled by NSO only)**

*[For more information on the promulgation date, refer to AAP-32, section 2.2.6.]*

*[Pour de plus amples informations sur la date de promulgation, se reporter à l'AAP-32, section 2.2.6.]*



**NORTH ATLANTIC  
TREATY ORGANIZATION**

**ORGANISATION DU TRAITÉ  
DE L'ATLANTIQUE NORD**

Published by  
the NATO STANDARDIZATION OFFICE  
(NSO)

Publié par  
le BUREAU OTAN DE NORMALISATION  
(NSO)

© NATO/OTAN

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**XX XXXX/XXXX 20XX (to be filled by NSO only)**

**NSO REFERENCE/RÉFÉRENCE NSO**

**LETTER OF PROMULGATION**

**LETTRE DE PROMULGATION**

**STATEMENT**

The enclosed NATO standardization recommendation (STANREC), which has been approved by Allies, is promulgated herewith.

**DÉCLARATION**

La recommandation de normalisation OTAN (STANREC) ci jointe, qui a été approuvée par les Alliés, est promulguée par la présente.

**ENACTMENT**

This STANREC is effective upon receipt for use by the participating Allies and NATO bodies.

**ENTRÉE EN VIGUEUR**

Cette STANREC entre en vigueur dès réception aux fins d'application par les Alliés et les organismes OTAN participants.

**ACTIONS BY ALLIES**

Allies are invited to use the Allied standard(s) covered by the STANREC and to provide feedback to the NSO on the use of the covered Allied standard(s).

**MESURES À PRENDRE PAR LES ALLIÉS**

Les Alliés sont invités à appliquer la ou les normes interalliées couvertes par cette STANREC et à fournir des informations en retour au NSO quant à leur utilisation desdites normes.

**SECURITY REGULATIONS**

*[Choose one of the paragraphs below - for more information on the security regulations, refer to AAP-32, section 2.2.9.]*

**RÈGLES DE SÉCURITÉ**

*[Choisissez l'un des paragraphes ci-dessous – pour de plus amples informations sur les règles de sécurité, se reporter à l'AAP-32, section 2.2.9.]*

This STANREC is a NATO non-classified document to be handled in accordance with C-M(2002)60.

Cette STANREC est un document OTAN non classifié qui doit être traité conformément au C-M(2002)60.

**OR**

**OU**

This STANREC is a NATO UNCLASSIFIED document to be handled in accordance with C-M(2002)60.

Cette STANREC est un document OTAN SANS CLASSIFICATION qui doit être traité conformément au C-M(2002)60.

**OR**

**OU**

This STANREC is a NATO RESTRICTED document to be handled in accordance with C-M(2002)49-REV1.

Cette STANREC est un document NATO DIFFUSION RESTREINTE qui doit être traité conformément au C-M(2002)49-REV1.

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

- i -

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**OR**

This STANREC is a NATO CONFIDENTIAL document to be handled in accordance with C-M(2002)49-REV1.

**OU**

Cette STANREC est un document NATO CONFIDENTIEL qui doit être traité conformément au C-M(2002)49-REV1.

**OR**

This STANREC is a NATO SECRET document to be handled in accordance with C-M(2002)49-REV1.

**OU**

Cette STANREC est un document NATO SECRET qui doit être traité conformément au C-M(2002)49-REV1.

**RESTRICTION TO REPRODUCTION**

*[Choose one of the paragraph below - for more information on the Restriction to reproduction section, refer to AAP-32, section 2.2.10.]*

**RESTRICTION DE REPRODUCTION**

*[Choisissez l'un des paragraphes ci-dessous – pour de plus amples informations sur la section Restriction de reproduction, se reporter à l'AAP-32, section 2.2.10.]*

(Paragraph for a NON-CLASSIFIED (NO CLASSIFICATION MARKING) or NATO UNCLASSIFIED document) (Paragraphe pour un document NON CLASSIFIÉ (SANS MARQUE DE CLASSIFICATION) ou OTAN SANS CLASSIFICATION)

This NATO standardization document is issued by NATO. In case of reproduction, NATO is to be acknowledged. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved from the NATO Standardization Documents Database (<https://nso.nato.int/nso/>) or through your national standardization authorities.

Ce document de normalisation OTAN est produit par l'OTAN. Il peut être reproduit moyennant mention de la paternité de l'OTAN. L'OTAN n'exige aucune participation financière, à aucun stade, pour ses documents de normalisation, lesquels ne sont pas destinés à la vente. Ceux-ci sont disponibles dans la base de données des documents de normalisation OTAN (<https://nso.nato.int/nso/>) ou auprès de l'organisme national de normalisation.

**OR**

(Paragraph for a document classified NATO RESTRICTED or higher)  
(Paragraphe pour un document portant la marque de classification NATO DIFFUSION RESTREINTE ou une marque supérieure)

**OU**

This standardization document is issued by NATO. Reproduction and handling of this document shall conform to NATO security policy. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved through the NSO or through your national standardization authorities.

Ce document de normalisation est produit par l'OTAN. Sa reproduction et son traitement sont autorisés pour autant qu'ils répondent aux dispositions de la politique de sécurité de l'OTAN. L'OTAN n'exige aucune participation financière, à aucun stade, pour ses documents de normalisation, lesquels ne sont pas destinés à la vente. Ceux-ci sont disponibles auprès du Bureau OTAN de normalisation (NSO) ou de l'organisme national de normalisation.

**INSERT NATO CLASSIFICATION  
Insérez la classification OTAN**

- ii -

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**ADDITIONAL INFORMATION**

*[For more information on the summary of changes, refer to AAP-32, [section 2.2.11.](#)]*

If the letter of promulgation covers a modified Allied standard, provide details on the changes in comparison to the previous standardization documents.

**OR**

None.

**INFORMATIONS SUPPLÉMENTAIRES**

*[Pour de plus amples informations sur le résumé des changements, se reporter à l' AAP-32, [section 2.2.11.](#)]*

Si la lettre de promulgation porte sur une norme interalliée modifiée, veuillez préciser les changements faits par rapport aux documents de normalisation antérieurs.

**OU**

Aucune.

**[DNSO First Name] [DNSO LAST NAME]  
[DNSO Rank]**

**Director, NATO Standardization Office**

**[DNSO Prénom] [DNSO NOM DE FAMILLE]  
[DNSO Grade]**

**Directeur du Bureau OTAN de normalisation**

**INSERT NATO CLASSIFICATION  
Insérez la classification OTAN**

**- iii -**



**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

**STANREC XXXX Edition/Édition X**

**ENGLISH TITLE**

**TITRE FRANÇAIS**

**AIM**

The aim of this NATO standardization recommendation (STANREC) is to list recommended practices regarding:

Summarize the standardization requirements being addressed by the STANREC. *[For more information on standardization requirements, refer to AAP-32, section 2.2.14.]*

**RECOMMENDATION**

The following Allied and/or non-NATO standard(s) is (are) recommended:

**STANDARD OR STANDARDS**

Insert short titles of Allied and/or non-NATO standards covered

**OTHER RELATED DOCUMENTS**

*[For more information on informative references, refer to AAP-32, section 2.2.18.]*

Insert short and long titles of related NATO or external standardization documents

**EACH ONE OF THEM IN A SEPARATE ROW  
TO FACILITATE PAGE BREAKS**

**OR**

None.

**SUPERSEDED DOCUMENTS**

*[For more information on superseded documents, refer to AAP-32, section 2.2.15.]*

This STANREC supersedes the following document: **OR** documents:

List document(s): short title, Edition and date  
e.g. STANREC xxxx, Edition n,  
dated xx xxxx xxxx

**BUT**

La présente recommandation de normalisation OTAN (STANREC) a pour but de répertorier les pratiques recommandées concernant :

Résumez les besoins de normalisation traités par la STANREC. *[Pour de plus amples informations sur les besoins de normalisation, se reporter à l'AAP-32, section 2.2.14.]*

**RECOMMANDATION**

La (les) norme(s) interalliée(s) ou non OTAN suivante(s) est (sont) recommandée(s) :

**NORME OU NORMES**

Insérez le titre abrégé des normes interalliées ou non OTAN couvertes

**AUTRES DOCUMENTS CONNEXES**

*[Pour de plus amples informations sur les références informatives, se reporter à l'AAP-32, section 2.2.18.]*

Insérez les titres abrégés et complets des documents de normalisation OTAN ou extérieurs connexes

**CHACQUE TITRE DANS UNE RANGÉE  
SÉPARÉE POUR FACILITER LES SAUTS DE  
PAGE**

**OU**

Aucun.

**DOCUMENTS ANNULÉS ET REMPLACÉS**

*[Pour de plus amples informations sur les documents annulés et remplacés, se reporter à l'AAP-32, section 2.2.15.]*

La présente STANREC annule et remplace le document suivant : **OU** les documents suivants :

Énumérez le(s) document(s) : titre abrégé,  
Édition et date  
Exemple : STANREC xxxx, Édition n,  
du xx xxxx xxxx

**INSERT NATO CLASSIFICATION  
INSÉREZ LA CLASSIFICATION OTAN**

- 1 -

**INSERT NATO CLASSIFICATION  
INSEREZ LA CLASSIFICATION OTAN**

**OR**

This STANREC does not supersede any document.

**USE**

Allies or Partner Nations and NATO bodies should provide feedback to the NSO on the use of Allied standards covered by a STANREC.

*[For more information on the use element, refer to AAP-32, section 2.2.17.]*

Indicate the normative references to be implemented along with the covered Allied Standards.

*[For more information on normative references, refer to AAP-32, section 2.2.18.]*

Allies and NATO bodies should provide feedback on the use of Allied standards covered by a STANREC through the electronic reporting tool (e-Reporting).

**OPTIONAL**

Partner Nations are invited to provide feedback on the use of Allied standards covered by a STANREC through the electronic reporting tool (e-Reporting).

**REVIEW**

This STANREC is to be reviewed in accordance with AAP 03. The result of the review is to be recorded within the NATO Standardization Documents Database (NSDD).

**TASKING AUTHORITY**

*[For more information on the Tasking Authority section, refer to AAP-32, section 2.2.12.]*

This STANREC is supervised under the authority of:

**OU**

La présente STANREC n'annule et ne remplace aucun document.

**EMPLOI**

Les Alliés ou par tenaires et les organismes OTAN devraient fournir au NSO des informations en retour sur l'emploi des normes interalliées couvertes par les STANREC.

*[Pour de plus amples informations sur l'emploi, se reporter à l'AAP-32, section 2.2.17.]*

Indiquez les références normatives à mettre en application parallèlement aux normes interalliées couvertes.

*[Pour de plus amples informations sur les références normatives, se reporter à l'AAP-32, section 2.2.18.]*

Les Alliés et les organismes OTAN devraient fournir des informations en retour sur l'emploi des normes interalliées couvertes par les STANREC via l'outil de notification électronique (e-Reporting).

**FACULTATIF**

Les pays partenaires sont invités à fournir des informations en retour sur l'emploi des normes interalliées couvertes par les STANREC via l'outil de notification électronique (e Reporting).

**RÉEXAMEN**

La présente STANREC doit être réexaminée conformément à l'AAP 03. Le résultat de ce réexamen doit être consigné dans la Base de données des documents de normalisation OTAN (NSDD).

**AUTORITÉ DE TUTELLE**

*[Pour de plus amples informations sur la section Autorité de tutelle, se reporter à l'AAP-32, section 2.2.12.]*

La présente STANREC est sous la responsabilité de la ou du :

TA/DTA

**INSERT NATO CLASSIFICATION  
INSEREZ LA CLASSIFICATION OTAN**

- 2 -

**INSERT NATO CLASSIFICATION**  
**INSEREZ LA CLASSIFICATION OTAN**

**FEEDBACK**

Any comments concerning this STANREC shall be addressed to:

**NATO Standardization Office (NSO)**

NSO contact details can be found on the NSO Public website home page (<https://nso.nato.int/nso/home/main/home>)

**INFORMATIONS EN RETOUR**

Tous les commentaires concernant la présente STANREC doivent être adressés au :

**Bureau OTAN de normalisation (NSO)**

Les coordonnées du NSO sont disponibles sur la page d'accueil du site public du NSO (<https://nso.nato.int/nso/home/main/home>)

**Boulevard Léopold III  
1110 BRUXELLES – Belgique**

**INSERT NATO CLASSIFICATION**  
**INSEREZ LA CLASSIFICATION OTAN**

**- 3 -**

APPENDIX 3 OF ANNEX A – LAYOUT OF A NATO STANDARD

**NATO CLASSIFICATION**

*[For more information on NATO classification, refer to AAP-32, section 2.2.1.]*

**NATO STANDARD**

**AxP-yy**

*[For more information on the short title, refer to AAP-32, section 2.2.3.]*

**LONG TITLE**

*[For more information on the long title, refer to AAP-32, section 2.2.4.]*

**Edition Z, Version n**

*[For more information on the edition and version numbering, refer to AAP-32, section 2.2.5.]*

**MONTH YEAR**

*[For more information on the date of promulgation, refer to AAP-32, section 2.2.6.]*



**NORTH ATLANTIC TREATY ORGANIZATION**

**ALLIED xxxx PUBLICATION** *[indicate type of publication, for example  
ALLIED TECHNICAL PUBLICATION]*

Published by the  
NATO Standardization Office (NSO)  
© NATO/OTAN

**NATO CLASSIFICATION**

**INTENTIONALLY BLANK**

*[Optional; for more information, refer to AAP-32, [section 1.4](#), footnote 8]*

**NATO CLASSIFICATION**

**NORTH ATLANTIC TREATY ORGANIZATION (NATO)**

**NATO STANDARDIZATION OFFICE (NSO)**

**NATO LETTER OF PROMULGATION**

*[Only the text in red is to be filled in, as appropriate. Several options are also proposed depending on whether the publication is covered by a STANAG or a STANREC, is a completely new edition or supersedes an existing edition and/or version, and depending on its classification. Text in red, italic and between square bracket provides guidelines and is to be deleted]*

[Date]

a. The enclosed Allied *xxx [Type of publication]* Publication *AxP-yy*, Edition *Z*, Version *n*, *[insert TITLE in upper caps]*, which has been approved by the Allies in the *[indicate the name of the TA followed by its abbreviation between parentheses; for more information on the tasking authority, refer to AAP-32, section 2.2.12.]*, is promulgated herewith. The agreement of Allies to use this publication is specified in STANAG xxxx.

*[OR if the publication is covered by a STANREC]*

a. The enclosed Allied *xxx [Type of publication]* Publication *AxP-yy*, Edition *Z*, Version *n*, *[insert TITLE in upper caps]*, which has been approved by the Allies in the *[indicate the name of the TA followed by its abbreviation between parentheses; for more information on the tasking authority, refer to AAP-32, section 2.2.12.]*, is promulgated herewith. The recommendation of Allies to use this publication is specified in STANREC xxxx.

b. *AxP-yy*, Edition *Z*, Version *n*, is effective upon receipt *[OR]* will come into effect on *[indicate the NATO Effective Date; for more information on the NATO Effective Date, refer to AAP-32, section 2.2.8.]*

**NATO CLASSIFICATION**

**NATO CLASSIFICATION**

*[OR if the publication supersedes an existing edition and/or version]*

- b. AxP-yy, Edition Z, Version n, is effective upon receipt *[OR]* will come into effect on *[indicate the NATO Effective Date; for more information on the NATO Effective Date, refer to AAP-32, section 2.2.8.]* and supersedes AxP-yy, Edition Y, Version n, which shall be destroyed in accordance with the local procedure for the destruction of documents.

*[Restriction to reproduction and security regulations paragraphs for a NON-CLASSIFIED (NO CLASSIFICATION MARKING) or NATO UNCLASSIFIED document (see AAP-32, section 2.2.10.)]*

- c. This NATO standardization document is issued by NATO. In case of reproduction, NATO is to be acknowledged. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved from the NATO Standardization Documents Database (<https://nso.nato.int/nso/>) or through your national standardization authorities.

- d. This publication shall be handled in accordance with C-M(2002)60.

*[OR]*

*[Restriction to reproduction and security regulations paragraphs for a document classified NATO RESTRICTED or higher]*

- c. This standardization document is issued by NATO. Reproduction and handling of this document shall conform to NATO security policy. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved through the NSO or through your national standardization authorities.

**NATO CLASSIFICATION**

**NATO CLASSIFICATION**

d. This publication shall be handled in accordance with C-M(2002)49-REV1. In particular, sharing information contained herein requires approval of Allies prior to its release to a nation outside of NATO.

[DNSO First Name] [DNSO LAST NAME]  
[DNSO Rank]  
Director, NATO Standardization Office

**NATO CLASSIFICATION**



**NATO CLASSIFICATION**

**AxP-yy**

**SUMMARY OF CHANGES**

*[For more information on how to draft the summary of changes, refer to AAP-32,  
section 2.2.11.]*

For the purposes of this publication, modified text compared to the previous edition and/or version is marked with a vertical bar in the left-hand margin. The modifications to this publication are:

- a. [Text]
- b. [Text]

**NATO CLASSIFICATION**

**Edition Z Version 1**

-I-

**NATO CLASSIFICATION**

**AxP-yy**

**PREFACE**

*[For more information on preface, refer to AAP-32, [section 2.2.21.](#)]*

**Context**

*[Insert the context of this publication. The context gives the background information explaining why the publication is needed or why it was modified. Optional]*

**Scope**

*[Insert the scope of this publication. The scope tells the reader what subject areas the publication will cover and, just as importantly, what it does not cover. Mandatory]*

**Purpose**

*[Insert the purpose of this publication. The purpose should clearly state the aim of the publication as concisely as possible. Mandatory]*

**Application**

*[Explain who is the intended audience of this publication. Mandatory]*

**Structure**

*[Outline the structure of the publication and any particular feature that might help navigating it. Optional]*

**Linkages**

*[State where, and in what detail, the subject is covered in other NATO publications. Where applicable, state any relationships between the publications. Mandatory]*

**NATO CLASSIFICATION**

**Edition Z Version 1**

-II-

NATO CLASSIFICATION

AxP-yy

TABLE OF CONTENTS

[For more information on the Table of Contents and pagination, refer to AAP-32,  
section 2.2.19 and Annex A.]

SUMMARY OF CHANGES ..... I

PREFACE ..... II

REFERENCES ..... VI

    Normative References ..... VI

    Informative References ..... VI

CONVENTIONS ..... VII

CHAPTER 1 - TITLE

    1.1. Section Title ..... 1-1

        1.1.1. Sub-Section Title ..... 1-1

CHAPTER 2 - TITLE

    2.1. Section Title ..... 2-1

        2.1.1. Sub-Section Title ..... 2-1

ANNEX A - TITLE ..... A-1

    APPENDIX 1 OF ANNEX A – TITLE ..... A1-1

ANNEX B - TITLE ..... B-1

LEXICON ..... Lex-1

    Part 1 – Acronyms and abbreviations ..... Lex-1

    Part 2 – Terms and definitions ..... Lex-2

NATO CLASSIFICATION

Edition Z Version 1

NATO CLASSIFICATION

AxP-yy

LIST OF FIGURES

*[For more information on the list of figures, refer to AAP-32, section 2.2.19.]*

Figure 1-1 : Title.....1-1

Figure 2-1 : Title .....2-7

Figure A-1 : Title.....A-2

NATO CLASSIFICATION

AxP-yy

LIST OF TABLES

*[For more information on the list of tables, refer to AAP-32, [section 2.2.19.](#)]*

Table 1-1: Title.....1-1

Table 2-1: Title .....2-7

Table A-1: Title.....A-2

NATO CLASSIFICATION

Edition Z Version 1

-V-

**NATO CLASSIFICATION**

**AxP-yy**

**REFERENCES**

*[For more information on the list of references, refer to AAP-32, [section 2.2.18.](#)]*

**Normative References**

*[List normative references in order of appearance within the text. The reference listed is an example. If your publication does not include the example, remove the reference.]*

A. AAP-32, *Formatting NATO standardization documents*

**Informative References**

*[List informative references in order of appearance within the text. The reference listed is an example. If your publication does not include the example, remove the reference.]*

B. (NU) PO(2022)0405 (INV), *NATO's Digital Transformation Vision*, dated 4 October 2022

**NATO CLASSIFICATION**

**-VI-**

**Edition Z Version 1**

**NATO CLASSIFICATION**

**AxP-yy**

**CONVENTIONS**

*[For more information on conventions, refer to AAP-32, [section 2.2.20.](#)]*

**NATO CLASSIFICATION**

**Edition Z Version 1**

**-VII-**

**NATO CLASSIFICATION**

**AxP-yy**

**CHAPTER 1 - TITLE**

**1.1. Section Title**

[Text] *[no paragraph numbering if there is only one paragraph; if more than one paragraph, then apply the numbering as shown below.]*

*[OR]*

a. [Text]

(1) [Text]<sup>13</sup>

(2) [Text]

(10) [Text]

(a). [Text]

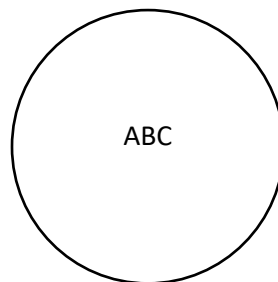
(b). [Text]

i. [Text]

b. [Text]

**(NATO Classification) Figure 1-1: Figure Title**

*[For more information on figures, refer to AAP-32, [section 2.2.22](#)]*



**NATO CLASSIFICATION**

**Edition Z Version 1**

**1-1**

---

<sup>13</sup> Example of a footnote.



NATO CLASSIFICATION

AxP-yy

1.1.1. Sub-Section Title

[Text] *[no paragraph numbering if there is only one paragraph.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
  - i. [Text]

- b. [Text]

**(NATO Classification) Table 1-1: Title of Table**  
*[For more information on tables, refer to AAP-32, [section 2.2.22](#)]*

Title	Title
Text	Text

**NATO CLASSIFICATION**

**AxP-yy**

**CHAPTER 2 - TITLE**

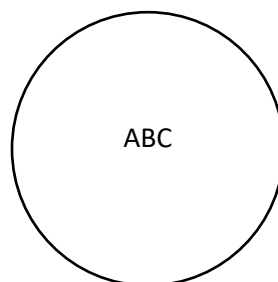
**2.1 Section Title**

[Text] *[no paragraph numbering if there is only one paragraph; if more than one paragraph, then apply the numbering as shown below.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
  - i. [Text]
- b. [Text]

**(NATO Classification) Figure 2-1: Figure Title**  
*[For more information on figures, refer to AAP-32, [section 2.2.22](#)]*



**NATO CLASSIFICATION**  
**2-1**

**Edition Z Version 1**

NATO CLASSIFICATION

AxP-yy

2.1.1. Sub-Section Title

[Text] *[no paragraph numbering if there is only one paragraph.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
      - i. [Text]

- b. [Text]

**(NATO Classification) Table 2-1: Title of Table**  
*[For more information on tables, refer to AAP-32, [section 2.2.22](#)]*

Title	Title
Text	Text

**(NATO Classification) Table 2-2: Title of Table**  
*[For more information on tables, refer to AAP-32, [section 2.2.22](#)]*

Title	Title
Text	Text

**NATO CLASSIFICATION**

**ANNEX A TO  
AxP-yy**

**ANNEX A - TITLE**

*[For more information on annexes and appendices, refer to AAP-32, section 2.2.23]*

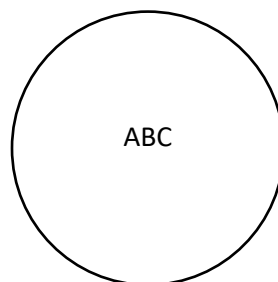
[Text] *[no paragraph numbering if there is only one paragraph; if more than one paragraph, then apply the numbering as shown below.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
  - i. [Text]
- b. [Text]

**(NATO Classification) Figure A-1: Figure Title**

*[For more information on figures, refer to AAP-32, section 2.2.22]*



**NATO CLASSIFICATION  
A-1**

**Edition Z Version 1**

NATO CLASSIFICATION

APPENDIX 1 OF ANNEX A – TITLE

[Text]. *[no paragraph numbering if there is only one paragraph.]*

(NATO Classification) Table A-1: Title of Table  
*[For more information on tables, refer to AAP-32, section 2.2.22]*

Title	Title	Title
Text	Text	Text

**NATO CLASSIFICATION**

**ANNEX B TO  
AxP-yy**

**ANNEX B - TITLE**

[Text] *[no paragraph numbering if there is only one paragraph.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
  - i. [Text]
- b. [Text]

**NATO CLASSIFICATION**  
**B-1**

**Edition Z Version 1**

**NATO CLASSIFICATION**

**LEXICON TO  
AxP-yy**

**LEXICON**

*[For more information on the lexicon, refer to AAP-32, [section 2.2.24](#)]*

**Part 1 – Acronyms and abbreviations**

*[List acronyms in alphabetical order. The acronym listed is an example. If your publication does not include the example, remove the acronym.]*

AAP	Allied administrative publication
DTA	delegated tasking authority

**NATO CLASSIFICATION**

**LEXICON TO  
AxP-yy**

**Part 2 – Terms and definitions**

*[List terms in alphabetical order. The term listed is an example. If your publication does not include the example, remove the term.]*

**NATO standardization agreement**  
(NATO Agreed, refer to NATOTerm)

**tasking authority**  
(NATO Agreed, refer to NATOTerm)

**NATO CLASSIFICATION**  
Lex-2

**Edition Z Version 1**



NATO CLASSIFICATION

**AxP-yy(Z)(1)**

NATO CLASSIFICATION

APPENDIX 4 OF ANNEX A – LAYOUT OF A STANDARDS-RELATED DOCUMENT

**NATO CLASSIFICATION**

*[For more information on NATO classification, refer to AAP-32, section 2.2.1.]*

**STANDARDS-RELATED DOCUMENT**

**AxxxP-xx.xx.xx**

*[For more information on the short title, refer to AAP-32, section 2.2.3.]*

**LONG TITLE**

*[For more information on the long title, refer to AAP-32, section 2.2.4.]*

**Edition Z, Version n**

*[For more information on the edition and version numbering, refer to AAP-32, section 2.2.5.]*

**MONTH YEAR**

*[For more information on the date of promulgation, refer to AAP-32, section 2.2.6.]*



**NORTH ATLANTIC TREATY ORGANIZATION**

**ALLIED xxxx PUBLICATION** *[indicate type of publication, for example  
ALLIED TECHNICAL PUBLICATION]*

Published by the  
NATO Standardization Office (NSO)  
© NATO/OTAN

**NATO CLASSIFICATION**

**INTENTIONALLY BLANK**

*[Optional; for more information, refer to AAP-32, [section 1.4](#), footnote 8]*

**NATO CLASSIFICATION**

**NORTH ATLANTIC TREATY ORGANIZATION (NATO)**

**NATO STANDARDIZATION OFFICE (NSO)**

**NATO LETTER OF PROMULGATION**

*[Only the text in red is to be filled in, as appropriate. Several options are also proposed depending on whether the publication is covered by a STANAG or a STANREC, is a completely new edition or supersedes an existing edition and/or version, and depending on its classification. Text in red, italic and between square bracket provides guidelines and is to be deleted]*

[Date]

a. The enclosed standards-related document, AxP-yy, Edition Z, Version n, [insert TITLE in upper caps], which has been approved in conjunction with [AxP-yy] by the Allies in the [indicate the name of the TA followed by its abbreviation between parentheses; for more information on the tasking authority, refer to AAP-32, section 2.2.12.], is promulgated herewith.

b. AxP-yy, Edition Z, Version n, is effective upon receipt [OR] will come into effect on [indicate the NATO Effective Date; for more information on the NATO Effective Date, refer to AAP-32, section 2.2.8.].

*[OR if the publication supersedes an existing edition and/or version]*

b. AxP-yy, Edition Z, Version n, is effective upon receipt [OR] will come into effect on [indicate the NATO Effective Date; for more information on the NATO Effective Date, refer to AAP-32, section 2.2.8.] and supersedes AxP-yy , Edition Y, Version n, which shall be destroyed in accordance with the local procedure for the destruction of documents.

**NATO CLASSIFICATION**

**NATO CLASSIFICATION**

*[Restriction to reproduction and security regulations paragraphs for a NON-CLASSIFIED (NO CLASSIFICATION MARKING) or NATO UNCLASSIFIED document (see AAP-32, section 2.2.10.)]*

- c. This NATO standardization document is issued by NATO. In case of reproduction, NATO is to be acknowledged. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved from the NATO Standardization Documents Database (<https://nso.nato.int/nso/>) or through your national standardization authorities.
- d. This publication shall be handled in accordance with C-M(2002)60.

*[OR]*

*[Restriction to reproduction and security regulations paragraphs for a document classified NATO RESTRICTED or higher]*

- c. This standardization document is issued by NATO. Reproduction and handling of this document shall conform to NATO security policy. NATO does not charge any fee for its standardization documents at any stage, which are not intended to be sold. They can be retrieved through the NSO or through your national standardization authorities.
- d. This publication shall be handled in accordance with C-M(2002)49-REV1. In particular, sharing information contained herein requires approval of Allies prior to its release to a nation outside of NATO.

[DNSO First Name] [DNSO LAST NAME]  
[DNSO Rank]  
Director, NATO Standardization Office

**NATO CLASSIFICATION**

**NATO CLASSIFICATION**

**AxP-yy**

**SUMMARY OF CHANGES**

*[For more information on how to draft the summary of changes, refer to AAP-32,  
section 2.2.11.]*

For the purposes of this publication, modified text compared to the previous edition and/or version is marked with a vertical bar in the left-hand margin. The modifications to this publication are:

- a. [Text]
- b. [Text]

**NATO CLASSIFICATION**

**Edition Z Version 1**

-I-

**NATO CLASSIFICATION**

**AxP-yy**

**PREFACE**

*[For more information on preface, refer to AAP-32, [section 2.2.21.](#)]*

**Context**

*[Insert the context of this publication. The context gives the background information explaining why the publication is needed or why it was modified. Optional]*

**Scope**

*[Insert the scope of this publication. The scope tells the reader what subject areas the publication will cover and, just as importantly, what it does not cover. Mandatory]*

**Purpose**

*[Insert the purpose of this publication. The purpose should clearly state the aim of the publication as concisely as possible. Mandatory]*

**Application**

*[Explain who is the intended audience of this publication. Mandatory]*

**Structure**

*[Outline the structure of the publication and any particular feature that might help navigating it. Optional]*

**Linkages**

*[State where, and in what detail, the subject is covered in other NATO publications. Where applicable, state any relationships between the publications. Mandatory]*

**NATO CLASSIFICATION**

**Edition Z Version 1**

-II-

NATO CLASSIFICATION

AxP-yy

TABLE OF CONTENTS

[For more information on the Table of Contents and pagination, refer to AAP-32,  
section 2.2.19 and Annex A.]

SUMMARY OF CHANGES ..... I

PREFACE ..... II

REFERENCES ..... VI

    Normative References ..... VI

    Informative References ..... VI

CONVENTIONS ..... VII

CHAPTER 1 - TITLE

    1.1. Section Title ..... 1-1

        1.1.1. Sub-Section Title ..... 1-1

CHAPTER 2 - TITLE

    2.1. Section Title ..... 2-1

        2.1.1. Sub-Section Title ..... 2-1

ANNEX A - TITLE ..... A-1

    APPENDIX 1 OF ANNEX A – TITLE ..... A1-1

ANNEX B - TITLE ..... B-1

LEXICON ..... Lex-1

    Part 1 – Acronyms and abbreviations ..... Lex-1

    Part 2 – Terms and definitions ..... Lex-2



NATO CLASSIFICATION

AxP-yy

LIST OF FIGURES

[For more information on the list of figures, refer to AAP-32, section 2.2.19.]

Figure 1-1: Title.....1-1

Figure 2-1: Title .....2-7

Figure A-1: Title.....A-2

NATO CLASSIFICATION

AxP-yy

LIST OF TABLES

*[For more information on the list of tables, refer to AAP-32, [section 2.2.19.](#)]*

Table 1-1: Title.....1-1

Table 2-1: Title.....2-7

Table A-1: Title.....A-2

NATO CLASSIFICATION

Edition Z Version 1

-V-

**NATO CLASSIFICATION**

**AxP-yy**

**REFERENCES**

*[For more information on the list of references, refer to AAP-32, [section 2.2.18.](#)]*

**Normative References**

*[List normative references in order of appearance within the text. The reference listed is an example. If your publication does not include the example, remove the reference.]*

A. AAP-32, *Formatting NATO standardization documents*

**Informative References**

*[List informative references in order of appearance within the text. The reference listed is an example. If your publication does not include the example, remove the reference.]*

B. (NU) PO(2022)0405 (INV), *NATO's Digital Transformation Vision*, dated 4 October 2022

**NATO CLASSIFICATION**

**-VI-**

**Edition Z Version 1**

**NATO CLASSIFICATION**

**AxP-yy**

**CONVENTIONS**

*[For more information on conventions, refer to AAP-32, [section 2.2.20.](#)]*

**NATO CLASSIFICATION**

**Edition Z Version 1**

**-VII-**

**NATO CLASSIFICATION**

**AxP-yy**

**CHAPTER 1 – TITLE**

**1.1. Section Title**

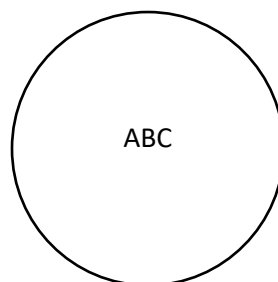
[Text] *[no paragraph numbering if there is only one paragraph; if more than one paragraph, then apply the numbering as shown below.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
  - (10) [Text]
    - (a) [Text]
    - (b) [Text]
      - i. [Text]
- b. [Text]

**(NATO Classification) Figure 1-1: Figure Title**

*[For more information on figures, refer to AAP-32, [section 2.2.22](#)]*



**NATO CLASSIFICATION**  
**1-1**

**Edition Z Version 1**

NATO CLASSIFICATION

AxP-yy

1.1.1. Sub-Section Title

[Text] *[no paragraph numbering if there is only one paragraph.]*

*[OR]*

- a. [Text]<sup>14</sup>
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
  - i. [Text]
- b. [Text]

**(NATO Classification) Table 1-1: Title of Table**  
*[For more information on tables, refer to AAP-32, [section 2.2.22](#)]*

Title	Title
Text	Text

<sup>14</sup>Example of a footnote.

**NATO CLASSIFICATION**

**AxP-yy**

**CHAPTER 2 – TITLE**

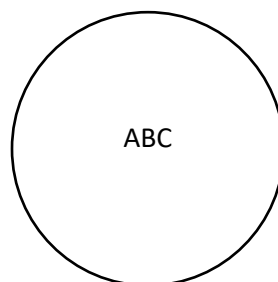
**2.1 Section Title**

[Text] *[no paragraph numbering if there is only one paragraph; if more than one paragraph, then apply the numbering as shown below.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
  - i. [Text]
- b. [Text]

**(NATO Classification) Figure 2-1: Figure Title**  
*[For more information on figures, refer to AAP-32, [section 2.2.22](#)]*



**NATO CLASSIFICATION**  
**2-1**

**Edition Z Version 1**

NATO CLASSIFICATION

AxP-yy

2.1.1. Sub-Section Title

[Text] *[no paragraph numbering if there is only one paragraph.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
- i. [Text]

- b. [Text]

**(NATO Classification) Table 2-1: Title of Table**  
*[For more information on tables, refer to AAP-32, [section 2.2.22](#)]*

Title	Title
Text	Text

**(NATO Classification) Table 2-2: Title of Table**  
*[For more information on tables, refer to AAP-32, [section 2.2.22](#)]*

Title	Title
Text	Text



**NATO CLASSIFICATION**

**ANNEX A TO  
AxP-yy**

**ANNEX A – TITLE**

*[For more information on annexes and appendices, refer to AAP-32, section 2.2.23]*

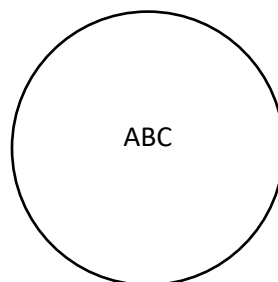
[Text] *[no paragraph numbering if there is only one paragraph; if more than one paragraph, then apply the numbering as shown below.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
  - i. [Text]
- b. [Text]

**(NATO Classification) Figure A-1: Figure Title**

*[For more information on figures, refer to AAP-32, section 2.2.22]*



**NATO CLASSIFICATION**  
**A-1**

**Edition Z Version 1**

NATO CLASSIFICATION

APPENDIX 1 OF ANNEX A – TITLE

[Text]. *[no paragraph numbering if there is only one paragraph.]*

(NATO Classification) Table A-1: Title of Table  
*[For more information on tables, refer to AAP-32, section 2.2.22]*

Title	Title	Title
Text	Text	Text

**NATO CLASSIFICATION**

**ANNEX B TO  
AxP-yy**

**ANNEX B – TITLE**

[Text] *[no paragraph numbering if there is only one paragraph.]*

*[OR]*

- a. [Text]
  - (1) [Text]
  - (2) [Text]
    - (a) [Text]
    - (b) [Text]
  - i. [Text]
- b. [Text]

**NATO CLASSIFICATION**  
**B-1**

**Edition Z Version 1**

**Edition C Version 1**

**NATO CLASSIFICATION**

**LEXICON TO  
AxP-yy**

**LEXICON**

*[For more information on the lexicon, refer to AAP-32, [section 2.2.24](#)]*

**Part 1 – Acronyms and abbreviations**

*[List acronyms in alphabetical order. The acronym listed is an example. If your publication does not include the example, remove the acronym.]*

AAP	Allied administrative publication
DTA	delegated tasking authority

**NATO CLASSIFICATION**

**LEXICON TO  
AxP-yy**

**Part 2 – Terms and definitions**

*[List terms in alphabetical order. The term listed is an example. If your publication does not include the example, remove the term.]*

**NATO standardization agreement**  
(NATO Agreed, refer to NATOTerm)

**tasking authority**  
(NATO Agreed, refer to NATOTerm)

**NATO CLASSIFICATION**  
Lex-2

**Edition Z Version 1**

**Edition C Version 1**

NATO CLASSIFICATION

**AxP-yy(Z)(1)**

NATO CLASSIFICATION

## LEXICON

### Part 1 – Acronyms and abbreviations

AAP	Allied administrative publication
ACO	Allied Command Operations
AJP	Allied joint publication
AP	Allied publication
DTA	delegated tasking authority
GIF	Graphics Interchange Format
IPR	intellectual property rights
ISO	International Organization for Standardization
JPEG	Joint Photographic Experts Group (file format)
MP	multinational publication
NAC	North Atlantic Council
NC	NATO Confidential
NDPP	NATO defence planning process
NED	NATO effective date
NR	NATO Restricted
NSDD	NATO Standardization Documents Database
NSO	NATO Standardization Office
NS	NATO Secret
NTP	NATO Terminology Programme
NTD	NATO Terminology Office
NU	NATO Unclassified
OPC	Open Packaging Convention
PDF	portable document format
RT	revision task
SI	International System of Units
SOF	special operations forces
SRD	standards-related document
STANAG	NATO standardization agreement
STANREC	NATO standardization recommendation
ST	standardization task
SUP	supplement
TA	tasking authority
VOL	volume
WG	working group
XML	Extensible Mark-up Language

## **Part 2 – Terms and definitions**

### **Allied publication (AP)**

(NATO Agreed, refer to NATOTerm)

### **Allied standard**

(NATO Agreed, refer to NATOTerm)

### **multinational publication**

(NATO Agreed, refer to NATOTerm)

### **NATO effective date**

(NATO Agreed, refer to NATOTerm)

### **NATO standardization agreement (STANAG)**

(NATO Agreed, refer to NATOTerm)

### **NATO standardization recommendation (STANREC)**

(NATO Agreed, refer to NATOTerm)

### **standards-related document**

(NATO Agreed, refer to NATOTerm)

### **supplement**

(NATO Agreed, refer to NATOTerm)



**AAP-32(C)(1)**